INDVER

Financial Aid Office
711 E Boldt Way
Appleton, WI 54911
PHONE: (920) 832-6583 | FAX: (920) 832-6582
financial.aid@lawrence.edu

2023-2024 INDEPENDENT VERIFICATION FORM

STUDENT NAME _____ **LAWRENCE ID OR D.O.B** _____

Read the instructions on this form carefully.
Failure to complete this form accurately may delay the processing of your financial aid.

A. STUDENT'S FAMILY INFORMATION

1) Verify the number of people reported on your FAFSA.

Include **your spouse** and **other dependents**. If not applicable, mark "NA." If more space is needed, attach a separate page.

NAME	AGE	RELATION TO STUDENT

2) Will any of the people listed above be enrolled in college for the 2023-2024 academic year (7/1/2023-6/30/2024)?	☐ No	☐ Yes
3) If Yes, complete the section below.		

NAME OF PERSON	NAME OF COLLEGE	ENROLLED AT LEAST ½ TIME?

B. STUDENT 2021 INCOME INFORMATION

1) Did you file a 2021 federal tax return?

Check the appropriate box and complete the corresponding section below.

☐ YES – Complete this section.

2) The income information reported on your 2023-2024 FAFSA must be verified in one of the ways listed below. Please check the appropriate box.

FAFSA IRS Data Retrieval

This option will likely be the fastest method.
Visit the following site for help:
lawrence.edu/info/offices/financial-aid/apply/verification

☐ I have successfully transferred my 2021 income data to my 2023-2024 FAFSA by using the "Link to IRS"

Date IRS Data Retrieval used: _____

2021 Federal Tax Return

This option is for those students who are unable to utilize the IRS Data Retrieval.

☐ I have included a signed copy of my 2021 tax return (Form 1040).

☐ NO – Complete this section. Request a *Verification of Non-filing Letter from the IRS at* https://www.irs.gov/individuals/get-transcript. After you receive a copy of the *Verification of Non-filing Letter*, please forward a copy of the letter to the Lawrence University Financial Aid Office.

3) Check the box that applies.

☐ I was not employed and had no income from work in 2021.

☐ I was employed in 2021. Below is a list of my employer(s) and the **exact amount** earned.

A copy of your 2021 W-2 Form(s) is required.
Please submit your W-2 Form(s) along with this form.

EMPLOYER'S NAME	DID YOU RECEIVE A W-2 FORM?	COPY OF W-2 FORM ATTACHED?	AMOUNT REPORTED IN BOX 1 OF W-2 FORM
	☐ Yes	☐ No ☐ Yes	
	☐ Yes	☐ No ☐ Yes	
	☐ Yes	☐ No ☐ Yes	

UNTAXED INCOME	DID YOU RECEIVE A W-2 FORM?		AMOUNT EARNED
	☐ No		
	☐ No		

C. SPOUSE 2021 INCOME INFORMATION (IF APPLICABLE)

Complete this section only if your filing status is "Married" on the FAFSA.

1) Did you and your spouse file a joint federal tax return?

☐ Yes – **Skip the rest of this section.** ☐ No

2) Did your spouse or will your spouse file a 2021 federal tax return? ☐ Yes – **Skip #3** ☐ No

3) Is your spouse required to file a 2021 federal tax return? ☐ Yes ☐ No – **Skip #4-5**

4) Has your spouse filed your 2021 federal tax return? ☐ Yes ☐ No

Date Completed/Estimated Completion Date: _____

5) Your spouse's income information reported on your 2023-2024 FAFSA must be verified in <u>ONE</u> of the ways listed below. Please check the appropriate box.

<u>FAFSA IRS Data Retrieval</u>

This option will likely be the fastest method. Visit the following site for help: https://www.lawrence.edu/info/offices/financial-aid/apply/verification

☐ My spouse has successfully transferred the 2021 income data to my 2023-2024 FAFSA by using the "IRS Data Retrieval."

Date IRS Data Retrieval used:

_____

<u>2021 Federal Tax Return</u>

This option is for those who are unable to utilize the IRS Data Retrieval.

☐ My spouse included a signed 2021 tax return (Form 1040).

Complete this section ONLY if you answered "No" to questions #1 & #2 above.

6) Check the box that applies.

☐ My spouse was not employed and had no income from work in 2021.

☐ My spouse was employed in 2021. **Complete the section below and submit a copy of all 2021 W-2 Form(s) to the Financial Aid Office**

EMPLOYER'S NAME	AMOUNT EARNED	DID YOU RECEIVE A W-2 FORM?	COPY OF W-2 FORM ATTACHED?
		☐ No ☐ Yes	☐ No ☐ Yes
		☐ No ☐ Yes	☐ No ☐ Yes
		☐ No ☐ Yes	☐ No ☐ Yes

D. CERTIFICATION AND SIGNATURES

By signing this form, I/we certify that all information on this application is complete and correct.

Please reach out to our office if you are not able to provide a handwritten signature. We will provide details on an alternative way to sign this form.

STUDENT SIGNATURE _____ **DATE** _____

SPOUSE SIGNATURE _____ **DATE** _____

Return completed form to the Lawrence University Financial Aid Office.

Secure Upload	Email	Fax	Mail
lawrence.leapfile.net	financial.aid@lawrence.edu	(920) 832-6582	Financial Aid Office Lawrence University 711 E Boldt Way Appleton, WI 54911