



## 2026-27 Satisfactory Academic Progress (SAP) Appeal Form for Financial Aid

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**STUDENT NAME**

**LAWRENCE ID**

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### DIRECTIONS

1. Complete Sections 1 through 4 of this form including your handwritten signature in Section 4.
  2. Submit the completed SAP Appeal Form, along with any documentation you have to support your appeal, to the Financial Aid Office. The SAP Appeals Committee will review the request, make a determination, and notify you of its decision via your Lawrence University email account.
  3. If your appeal is approved, you will receive a Satisfactory Academic Progress Plan that you will need to sign and return to the Financial Aid Office. The SAP Plan will provide information about the minimum requirements for each term in order to meet the Satisfactory Academic Progress requirements. Once the signed Plan form is returned to our office, federal financial aid will be reinstated to your student account on a probationary basis. Your status will be reviewed after each term to determine if you have met the minimum requirements outlined in your SAP Plan needed to continue to receive federal student aid.
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### SECTION 1

I was unable to maintain Satisfactory Academic Progress during the 2025-2026 academic year (or the most recent academic term/year I was enrolled at Lawrence) because:

- I experienced a death or major illness within my immediate family or close friend
- I experienced a personal health issue, illness or injury
- I experienced a personal crisis or trauma
- I experienced a personal or family emergency
- I experienced other extenuating circumstances

## SECTION 2

- A. Please explain the specific circumstances that prevented you from making Satisfactory Academic Progress during the 2025-2026 academic year (or the most recent academic term/year you were enrolled at Lawrence). You may attach additional pages if needed to explain your individual circumstance(s). Personal statements that do not provide sufficient information to fully explain your situation may cause your appeal to be denied. Students who would like to provide documentation of their circumstances are encouraged to do so.

- B. Explain what has changed in your life and how you will address the circumstance(s) described above in order for you to successfully complete your academic program. Be specific in describing the actions you have taken or will take to improve your academic performance. You may attach additional pages or provide additional documentation as needed.

**SECTION 3**

Indicate the total number of units you will take in each term of the 2026-27 academic year. If your appeal request is approved, the number of units per term of the upcoming year will be used to calculate the specific details of your Satisfactory Academic Progress Plan so it is important that this form accurately reflects the number of units you will enroll in for each term.

	Total number of units for the term
Fall Term 2026	
Winter Term 2027	
Spring Term 2027	

**SECTION 4**

**Student Statement/Signature:**

*I certify that all information and documentation I have submitted pertaining to this appeal is true. I understand that the Lawrence University Financial Aid Office will not approve any Satisfactory Academic Progress Appeal that is incomplete. After a decision has been made, I understand that the Financial Aid Office will notify me through my Lawrence University email account.*

Please provide handwritten signature below.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**Return completed form to the Lawrence University Financial Aid Office.**

<b>Secure Upload</b>	<b>Email</b>	<b>Mail</b>
lawrence.leapfile.net	financial.aid@lawrence.edu	Financial Aid Office Lawrence University 711 East Boldt Way Appleton, WI 54911