

Pre-Graduation Checklist

☐ APPLY TO GRADUATE

Students must complete the **Intent to Graduate form** to receive their degree from Lawrence and attend the commencement ceremony. The intent to graduate form is sent to all upcoming graduates via email.

Deadlines to Apply

Fall Graduation Date (11/26/2025 or 12/12/2025): **June 1st**

Winter Graduation Date (03/18/2026): **September 15th**

Spring Graduation Date (06/14/2026): **January 15th**

☐ Confirm your Commencement Participation

If you submitted an application for Fall, Winter, or Spring graduation, you are automatically included in the June commencement ceremony for the same academic year.*

If you do not intent to participate in commencement, please email registrar@lawrence.edu to let us know.

If you would like to participate in the commencement ceremony prior to your graduation, you must also submit a [Commencement Participation Request Form](#)

* Students may only participate in one commencement ceremony during their time at Lawrence. If you are previously participated in commencement, you are automatically excluded from participation.

☐ ENSURE DEGREE REQUIREMENTS ARE MET

The registrar's office uses DegreeWorks to confirm you are meeting degree requirements. **Review your Degree Audit in DegreeWorks and ensure everything is either completed (green check marks) or in progress (blue half circles).**

☐ CONFIRM YOUR DIPLOMA ADDRESS

A link will be sent to you prior to your graduation date for you to provide the mailing address for your diploma.

☐ REVIEW THE COMMENCEMENT WEBSITE

Information about Commencement Weekend will be posted on the [Commencement Website](#).

☐ CONTACT US WITH QUESTIONS

Still have questions? Here is who to contact.

The commencement ceremony: Commencement@lawrence.edu

Major requirements: Your advisor

Minor requirements: The Department Chair or Program Director of your minor

Interdisciplinary areas: The Program director of the area

Overall Degree requirements and degree conferral: Your advisors or registrar@lawrence.edu.