

2018-2019 Housing Selection Information

IMPORTANT! READ AND KEEP THIS!

In order to select housing:

- Step 1:** Make certain your nonrefundable housing deposit is paid by April 9. The deposit must be paid to Financial Services either in person or online.
- Step 2:** Advance register on-line in Voyager for your 2018-2019 classes.
- Step 3:** Be certain your student account is current and paid up-to-date.
- Step 4:** Pick up and sign your Housing Contract *after* you complete Advance Registration. Contracts are available at the Campus Life Office (4th floor Warch Campus Center) 8am-noon and 1-5pm until May 11th.
- Step 5:** Bring your signed Housing Contract with you on the specific date (see timeline on back) of Housing Selection. **Please note:** If you are selecting a room for you and your roommate(s), please be sure to bring their signed Housing Contract(s).

For detailed information, see our website at:

http://www.lawrence.edu/students/student_life/housing

Things You Should Know

- **Lottery numbers** will be printed on your housing contract. To obtain your lottery number, please pick up your housing contract by following the steps listed above.
- **The Waseda Program** (students from Tokyo living and studying at Lawrence for one year) will continue next year. Students interested in having a Japanese student roommate should attend the information session on Wednesday, May 9th in the Davis Conference Room in the Warch Campus Center, or contact the Campus Life Office.
- If you would like to **stay in the same room**, you should attend Squatting on May 11th or 14th. However, people living in suites, quads, triples, Hiatt Hall, Small Residences (including Draheim, 300 S. Meade and 813 E. John) or a double room without a roommate cannot remain or “squat” in their rooms. In order to squat in a double in other locations, you must keep your same roommate and be on campus all three terms next year. *If you plan to change rooms or roommates before squatting, all room changes, paperwork, and key changes must be completed by Wednesday, May 9. Housing records are frozen after that date for squatting purposes.* Squatting can be done online from 9am-4:30pm on May 11th through a link on the housing website or done in person in Hurvis/Mead Witter Rooms in the Warch Campus Center from 9-9:30pm on May 14th. Please note: if you complete squatting online, you must still turn in your signed housing contract(s) to the Campus Life Office no later than 5pm on May 14th.
- There will be a **double room wait list** of roommate pairs who desire a double room in a specific residence but did not obtain a room in that location during the lottery. *Please note:* Rooms designed for two students are considered doubles, including double rooms in suites & quads in Hiatt, Sage, and 813 E. John. Roommate pairs should register with the Housing Coordinator after doubles selection. There is also a **single room wait list** for people who desire a single but did not obtain one. Students should register with the Housing Coordinator after singles selection.
- **What if you cannot make it to housing selection?** If you are unable to pick up your housing contract, you can fill out a proxy form to authorize another student to pick up the form. The proxy form is available online or can be picked up at the Campus Life Office. If you have your contract but are unable to make it to housing selection, you are able to give your **signed** housing form to another student to choose your housing for you. You can also turn it in to the Campus Life Office, and a member of the LUCC Residence Life committee will choose housing on your behalf.
- **Gender-neutral housing**, which allows students of different genders to share a room, is available in Hiatt Hall, Brokaw Hall, the 2nd and 3rd floors of Sage Hall, 1st floor of Kohler Hall, and in Big and Small Exec. General lottery small houses and lofts to be determined by house members.
- Students who have **documented disabilities requiring special housing accommodations** must make necessary housing arrangements with the Dean of Students Office no later than Thursday, April 26 (which is prior to housing selection). There is no guarantee that accommodations can be met after rooms have been selected through the housing lottery. For additional information, please visit our housing accommodations webpage: <http://go.lawrence.edu/9659>.

If you have any additional questions, please refer to the housing website <http://go.lawrence.edu/601>.

2018-2019 Housing Selection Timeline

DATE	TIME	DESCRIPTION AND LOCATION OF EVENT										
Week 2												
Thursday, April 5	5pm	Group Housing Information Session , <i>Davis Conference Room – Warch Campus Center</i> A group representative must attend ONE of these sessions to apply for group housing.										
Week 3												
Monday, April 9		Housing Deposit Due. The deposit must be paid to Financial Services. It is nonrefundable.										
Tuesday, April 10	5pm	Group Housing Information Session , <i>Runkel Conference Room – Warch Campus Center</i> A group representative must attend ONE of these sessions to apply for group housing.										
Thursday, April 12	5pm	Group Housing Information Session , <i>Davis Conference Room – Warch Campus Center</i> A group representative must attend ONE of these sessions to apply for group housing.										
Week 4												
Tuesday, April 17	5pm	Group Housing Information Session , <i>Runkel Conference Room – Warch Campus Center</i> A group representative must attend ONE of these sessions to apply for group housing.										
Week 5												
April 22 – May 1		Advance Registration for 2018-2019 Classes. You must advance register for next year’s classes in order to select housing.										
April 23 – May 11		Pick up your Housing Contract from 8am-noon or 1-5pm Monday-Friday from the Campus Life Office. <u>You cannot choose housing without your Contract.</u>										
<p>Have questions about selecting housing for the upcoming year? Planning to study abroad next year? Are you planning to live in a group house next year, but not for the entire year? Drop in with questions anytime during one of our open house sessions, and stop by to pick up your housing contract!</p> <table border="0"> <tr> <td>Tuesday, April 24</td> <td>1-5pm</td> <td></td> </tr> <tr> <td>Wednesday, April 25</td> <td>1-5pm</td> <td rowspan="4">Campus Life Office (4th floor Warch Campus Center)</td> </tr> <tr> <td>Thursday, April 26</td> <td>1-5pm</td> </tr> <tr> <td>Friday, April 27</td> <td>1-5pm</td> </tr> </table>			Tuesday, April 24	1-5pm		Wednesday, April 25	1-5pm	Campus Life Office (4 th floor Warch Campus Center)	Thursday, April 26	1-5pm	Friday, April 27	1-5pm
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Wednesday, April 25	1-5pm	Campus Life Office (4 th floor Warch Campus Center)										
Thursday, April 26	1-5pm											
Friday, April 27	1-5pm											
Week 6												
Tuesday, May 1	11am	Group Housing rosters, contracts, and applications due , <i>Campus Life Office</i>										
<p>Have questions about selecting housing for the upcoming year? Planning to study abroad next year? Are you planning to live in a group house next year, but not for the entire year? Drop in with questions anytime during one of our open house sessions, and stop by to pick up your housing contract!</p> <table border="0"> <tr> <td>Monday, April 30</td> <td>1-5pm</td> <td rowspan="3">Campus Life Office (4th floor Warch Campus Center)</td> </tr> <tr> <td>Tuesday, May 1</td> <td>1-5pm</td> </tr> <tr> <td>Wednesday, May 2</td> <td>1-5pm</td> </tr> </table>			Monday, April 30	1-5pm	Campus Life Office (4 th floor Warch Campus Center)	Tuesday, May 1	1-5pm	Wednesday, May 2	1-5pm			
Monday, April 30	1-5pm	Campus Life Office (4 th floor Warch Campus Center)										
Tuesday, May 1	1-5pm											
Wednesday, May 2	1-5pm											
Thursday, May 3		Group Housing selection occurs										
Week 7												
Wednesday, May 9	5pm	Waseda Roommate Information Session , <i>Davis Conference Room – Warch Campus Center</i> For students interested in living with a Japanese roommate for the 2018-2019 school year.										
Friday, May 11	9am-4:30pm	Squatting (online) Select your current single or double with your current roommate online on the housing website. Please note: If you complete the form online, your signed housing contract(s) must be turned in to the Campus Life Office by 5pm on May 14.										
Week 8												
Monday, May 14	8pm	Suite/Quad and Triple Selection , <i>Somerset Room – Warch Campus Center</i> We will begin averaging lottery numbers at 7:30pm.										
Monday, May 14	9-9:30pm	Squatting (in person) , <i>Somerset Room – Warch Campus Center</i> Select your current single or double with your current roommate. (Only one student needs to bring both signed contracts.)										
Tuesday, May 15	9-10pm	Singles Selection , <i>Somerset Room – Warch Campus Center</i> Students will pick in order based on lottery number.										
Thursday, May 17	6pm	Find Your Future Roommate , <i>Runkel Conference Room – Warch Campus Center</i> Meet other students searching for a roommate.										
Week 9												
Tuesday, May 22	9-10:30pm	Doubles Selection , <i>Somerset Room – Warch Campus Center</i> Students will pick in order based on lottery number.										