

_____ TRANSCRIPTS AND DIPLOMAS

Each time degrees are conferred citations of the degrees are posted to the permanent academic records of the graduates. This information will be included on all transcripts requested after the degree date. You should know, however, that transcripts will not be released after the last day of classes until all grades have been posted and academic actions taken. This transcript "hold" period occurs at the end of every term. If you will need transcripts for graduate school, job, or license applications, you should contact the Registrar's Office well in advance of any deadlines. Final transcripts for mid-year graduates showing degrees conferred and honors awarded will be available after January 21, 2020. Final transcripts for June graduates will be available after June 22, 2020.

Transcripts, diplomas, and letters certifying completion of all requirements will not be released unless your account with Financial Services is clear.

_____ PARTICIPATION IN COMMENCEMENT

Commencement celebrates academic achievement through the conferring of degrees. It is not simply a class activity or social occasion. Participation in Commencement is a privilege earned by students who complete degree requirements. It is expected that each student will participate in Commencement only once.

In the spring term a preliminary degree audit is conducted by the registrar for students who have declared their intentions to graduate in June. Students who clearly cannot complete requirements in time will be notified and removed from the list of degree candidates. Students who pass the preliminary degree audit, but fail to complete the spring term successfully, will be allowed to participate in Commencement should they wish to do so. ***You will not be included on the list of degree candidates until you file a completed Intent to Graduate form and senior experience title form with the Registrar's Office.***

While Commencement is held once each year in June, Lawrence also confers degrees on December 31/January 1. If you expect to complete your degree requirements in the middle of the year, you may request permission to participate in Commencement the June before your degree is conferred. Such a petition must be submitted to the Faculty Subcommittee on Administration no later than April 10, and should contain information about how you intend to complete your requirements by the end of the calendar year. Your academic advisor(s) will need to confirm your plan is accurate and reasonable. The subcommittee will base its decision primarily on the likelihood of completion, but reserves the right to take into account exceptional circumstances.

_____ INFORMATION ABOUT COMMENCEMENT WEEKEND

Information about Commencement Weekend will be posted on the Lawrence web site. Graduates are expected to participate in the Commencement ceremony unless they have previously attended (see participation in Commencement above). If you will be unable to attend, you should inform the Dean of Students as soon as possible. All students who receive degrees during the current academic year, and students with permission to participate in the ceremony, will be listed in the Commencement program unless a request for exclusion is received by the Registrar's Office.

QUESTIONS? Questions about completion of your major/minor requirements should be directed to your advisor or the chair of your major/minor department. Questions about requirements for interdisciplinary areas should be directed to the chair of the area. Questions concerning degree requirements and degree conferral should be directed to the registrar.