

GUIDE FOR PARENTS

Lawrence University 2018–19

TABLE OF CONTENTS

Academic Calendar 2018-19	3
Student Life	
Student Life and Dean of Students Office	5
Campus Life	5
Center for Career, Life and Community Engagement	5
Center for Community Engagement and Social Change	5
Dining Services - Bon Appétit	6
Diversity & Intercultural Center	6
International Student Services	6
Spiritual & Religious Life	6
Wellness Services	6
Counseling	7
Health	7
Wellness Programs	8
Academics	
Academic Calendar	9
Academic Advising	9
Honor Code	9
Björklunden Seminars	9
Center for Academic Success	10
Conservatory of Music	10
Seeley G. Mudd Library	10
Student Records	10
Judicial Processes	11
Tuition, Room and Board, and Fees	12
Other Offices and Services	
Athletics	13
Bookstore	13
Financial Aid	13

Financial Services	13
<i>The Lawrentian</i>	13
Logo wear	14
Mail	14
Off-Campus Programs	14
Outdoor Recreation Club (ORC)	14
Survival Baskets	14
Property Insurance	14
Office of Campus Safety	15
Student Employment	15
Technology Services	15
Telephones on Campus	16
Transportation and Parking	16
Viking Gold	16
Living on Campus	
Lawrence Residence Halls	17
Hall Features	17
Residence Life Staff	18
Hall Openings and Closings	18
Dining on Campus	18
Parents Association	
Parent Ambassadors	19
Parent Leadership Council	19
Parent Leadership Council Members	19
Supporting Your College Student	20
Campus and Community Resources	22
Important Information	26
Emergency Resources	26

ACADEMIC CALENDAR 2018-19

Fall Term (Term I) - 2018

September 4	Tuesday	Welcome Week commences Residence halls open for new students (8 a.m.)
September 7	Friday	First class meeting of Freshman Studies
September 7	Friday	Final advance registration for new students
September 8	Saturday	Residence halls open for returning students
September 11	Tuesday	First day of fall term classes
September 11-17		Registration & class change period
September 17	Monday	Last day to make class changes or select the S/U option for fall term classes
October 18-21	Thursday-Sunday	Mid-term reading period
November 2	Friday	Last day to withdraw from a fall term class
November 15	Thursday	Last day of fall term classes
November 16-17	Friday-Saturday	Reading period
November 18-20	Sunday-Tuesday	Final examinations
November 21	Wednesday	Residence halls close (noon)

December Term (D-Term) - 2018

November 25	Sunday	Residence halls open (9 a.m.)
November 26	Monday	First day of D-Term classes
November 26	Monday	Last day to make class changes or select the S/U option for D-Term classes
December 5	Wednesday	Last day to withdraw from a D-Term class
December 7	Friday	Last day of D-Term classes and final examinations
December 8-9	Saturday-Sunday	Closing event, if one is scheduled for the class
December 9	Sunday	Residence halls close (6 p.m.)

Winter Term (Term II) - 2019

January 2	Wednesday	Residence halls open (9 a.m.)
January 3	Thursday	First day of winter term classes
January 3-9		Registration & class change period
January 9	Wednesday	Last day to make class changes or select the S/U option for winter term classes
January 21	Monday	Martin Luther King, Jr. Day (no classes)
February 7-10	Thursday-Sunday	Mid-term reading period
February 22	Friday	Last day to withdraw from a winter term class
March 8	Friday	Last day of winter term classes
March 9-10	Saturday-Sunday	Reading period
March 11-13	Monday-Wednesday	Final examinations
March 14	Thursday	Residence halls close (noon)

Spring Term (Term III) - 2019

March 24	Sunday	Residence halls open (9 a.m.)
March 25	Monday	First day of spring term classes
March 25-29		Registration & class change period
March 29	Friday	Last day to make class changes or select the S/U option for spring term classes
May 2-5	Thursday-Sunday	Mid-term reading period
May 17	Friday	Last day to withdraw from a spring term class
May 27	Monday	Memorial Day (no classes)
May 31	Friday	Last day of spring term classes
June 1-2	Saturday-Sunday	Reading period
June 3-5	Monday-Wednesday	Final examinations
June 6	Thursday	Residence halls close for underclassmen (noon)
June 9	Sunday	Commencement
June 9	Sunday	Residence halls close for seniors (6 p.m.)

STUDENT LIFE

Student Life and Dean of Students Office 920-832-6596

Christopher Card, vice president for student life, Raymond House

Curt Lauderdale, dean of students, Raymond House

The vice president for student life and dean of students are responsible for co-curricular and extracurricular activities, residential and campus life, housing, spiritual and religious life, the Diversity Center, the Warch Campus Center, international student services, career services, dining services, volunteer and community service, counseling and health services and recreation and wellness programs.

In addition to overseeing the operations of the division, the vice president for student life and dean of students initiate and develop policies, work with various university committees and groups to enhance campus life and administer campus disciplinary processes. The dean of students serves as advisor to the judicial board, and the vice president affects liaison with local authorities.

Campus Life 920-832-6595

Amy Uecke, associate dean of students for campus life

Campus life office, Warch Campus Center

The campus life office advises students about their residential, co-curricular and extracurricular interests; advises student organizations; and advises Greek organizations.

The campus life office coordinates the staff in the residence halls, including residence hall directors, residence life advisors, residence life managers and support staff; supports residence hall forums; and facilitates educational, social, cultural and recreational programming in each of the residence halls.

The housing office is responsible for the initial assignment of new students to residence hall rooms. Once housing assignments have been made, any room change requests must be initiated with the residence hall director who works in cooperation with the housing office. The assignment of new students is made during the summer prior to matriculation. Continuing students select their rooms through a seniority-based housing selection process run by the Residence Life Committee of the Lawrence University Community Council and coordinated by the housing office.

Center for Career, Life and Community Engagement 920-832-6561

Anne Jones, interim executive director for the center for career, life and community engagement

Center for Career, Life and Community Engagement, Alice G. Chapman Hall

The Center for Career, Life and Community Engagement (CLC) is an integrated department including career services, pre-professional advising and fellowships, and the Center for Community Engagement and Social Change. We help prepare students for meaningful lives and careers. Programs include 1:1 advising, career and life skills workshops, internships, externships, career treks, job shadowing, volunteer opportunities, fellowships, networking and support with job search and graduate and professional school applications. We partner with alumni, faculty, staff, employers and schools to assist students in planning for life after Lawrence. We are also available to help alumni with their career decisions.

Students are encouraged to connect with the Center early and often through drop-in hours, appointments and event attendance, as well as to establish a profile on Lawrence Link, an online career management tool at lawrence.joinhandshake.com. Among many other features, Lawrence Link can be used to find internships, jobs and fellowships, find upcoming events, and make appointments. Learn more at

<http://go.lawrence.edu/careers>.

Center for Community Engagement and Social Change 920-832-6644

Kristi Hill, director of community engagement and social change

Center for Community Engagement and Social Change, Seeley G. Mudd Library

Volunteer opportunities play an important role in educating students for lives of service and community responsibility. The Center for Community Engagement and Social Change (CCESC) encourages advocacy, service, and learning on the Lawrence campus, connecting Lawrentians to needs in the surrounding community, creating an environment of mutual learning and growth, while providing service to local organizations and individuals. Working collaboratively with the community, the office aims to create engaged citizens by building relationships, establishing partnerships, and providing meaningful service. In keeping with the tradition of its founding as a student-led initiative, the CCESC currently supports student-run programs addressing education equality, fair housing and hunger, environmental sustainability, child advocacy, arts programming and accessibility, youth development and empowerment, and elder loneliness. Learn more and sign up for opportunities on our Give Pulse system at

<http://go.lawrence.edu/volunteer>.

Dining Services—Bon Appétit 920-832-7314

*Julie Severance, general manager Bon Appétit
Warch Campus Center*

All students are expected to live and dine on campus throughout their entire enrollment. Lawrence contracts with Bon Appétit, an onsite restaurant company, to manage all campus dining. A variety of meal plans are offered including meals in the all-you-care-to-eat Andrew Commons and declining balance dollars to be spent in the Café, Coffee Shop and Corner Store. Starting with the second term of the first year students have an additional all-declining balance meal plan option. Based on current student feedback, we expect most students will opt for one of the combination plans, options that have a combination of all-you-care-to-eat and declining balance dollars.

Diversity & Intercultural Center 920-832-7030

Diversity Center, Memorial Hall

The mission of the diversity center is to ensure a welcoming and inclusive environment for all students, specifically students from diverse backgrounds, to be able to thrive at Lawrence University personally, socially, and academically. This will be achieved through education, conversation, and collaborations that embrace culture and identity in oneself and others. The Diversity Center provides additional resources such as individual cultural support, a resource library (books, magazines, and pamphlets), connections to the surrounding diverse communities, and programming including workshops, forums, discussions, and cultural conversations. Located on the first floor of Memorial Hall, the Diversity Center is a space that is safe, welcoming and inclusive.

International Student Services 920-832-6509

*Leah McSorley, associate dean of students for international student services
International student services, International House*

The Office of International Student Services, located in International House, coordinates services for and provides support to international students. Programs and services include cultural enrichment programs and assistance with immigration documents (visas, employment-related permits and forms I-20 and DS-2019).

Spiritual and Religious Life 920-832-6673

*Reverend Linda Morgan-Clement, Julie Esch Hurvis dean of spiritual and religious life
Reverend Terra Winston, associate dean of spiritual and religious life
Prof. Elliot Ratzman, Jewish Life mentor
Sabin House*

As a senior leader and educator, the dean strengthens the college's commitment to educating students as whole persons. The dean serves as the face and voice of spiritual and religious life at Lawrence, provides spiritual leadership and connects the Lawrence community through campus ceremonies, religious traditions, interfaith services and celebrations. The Center for Spiritual and Religious Life is located in Sabin House. This newly renovated space is dedicated to encouraging and hosting both dialogue and private spiritual and religious practice.

Wellness Services 920-832-6574

*Richard Jazdzewski, associate dean of students for health and wellness
Buchanan Kiewit Wellness Center*

Balance is key to student success at Lawrence University, and students will find many wellness services on campus to help them find that balance. Wellness Services is an integrated department including [Health](#), [Counseling](#), [Wellness education](#), and prevention programming with fitness and [Recreation](#). Our collaboration helps us to support the whole student. We are located in the Wellness Building on the 2nd level.

Wellness Services - Counseling 920-832-6574

*Richard Jazdzewski, associate dean of students for health and wellness
Wellness Services, Buchanan Kiewit Wellness Center*

Counseling Services offers confidential counseling and psychological assistance for students. It is located in the Buchanan Kiewit Wellness Center. Counseling and outreach activities are oriented toward helping people resolve emotional difficulties, learn helpful coping skills, explore options and their consequences, set goals and address the effects of trauma, disadvantage and substance abuse. Counseling Services staff members recognize that the campus community encompasses people with diverse ethnic, lifestyle and racial backgrounds and with a variety of special needs. They also recognize the importance of strong social connectedness among members of the campus community as a way of promoting mental health.

Counseling Services is staffed by licensed mental health professionals who are available to see enrolled students at no charge. Students schedule initial counseling appointments by stopping by the Wellness Center on the 2nd level of the Wellness Center. Daily walk-in hours are offered Monday through Friday in order to respond to urgent or crisis situations. Students can also utilize the LU Counseling Line 24 hours a day 7 days a week at 920-419-8167, the Outagamie County crisis line at 920-832-4646 or the National Suicide Prevention Lifeline at 800-273-TALK (8255).

A local community psychiatrist comes to campus on a regular basis for consultation with Counseling Services. Appropriate referrals to community providers are made for specialized assessment and for more intensive mental health treatment when necessary. Students are responsible for the cost of any off-campus services. The Counseling Services webpage, <http://www.lawrence.edu/students/wellness/counseling/parents>, offers resources for parents.

All interactions with Health and Counseling Services are kept confidential including the scheduling of and attendance at appointments, content of sessions, progress in counseling, counseling records, prescription information, doctor's notes and any other record related to health or counseling services. These records are not a part of the academic record. Students may request in writing that specific information be released to persons they designate, including parents.

If your student has a chronic health or mental health issue it may be important to establish local medical care prior to their arrival on campus in the fall. Although the providers in the health and wellness office are able to address many medical and mental health issues, some conditions need to be referred to providers in the local community. Because some medical specialists are often not immediately available, and it may take anywhere from weeks to months to get an appointment, it is important for your student to talk to their current treatment provider(s) about whether establishing care in Appleton will be an essential part of a successful transition to college. Students are responsible for the cost of any off-campus services.

Your student can contact the Office of Health and Wellness at health.services@lawrence.edu or 920-832-6574 for additional information or to talk specifically about a health or mental health issue.

Wellness Services - Health 920-832-6574

*Jillian Drier, director of health services
Wellness Services, Buchanan Kiewit Wellness Center*

Health Services is located in the Landis Health Center on the second floor of the Buchanan Kiewit Wellness Center. It is open Monday through Friday during the academic terms. A nurse is on duty from 7:30 -11:30 am and 1 - 4 pm (Monday - Friday) for treatment of minor medical problems. The Health Center also has a physician weekday mornings with check in times from 7:30 - 8:30 am. Students are seen on a first-come, first served, walk-in basis—no appointment is needed. Students can check the Health Center's website for self-care information on common conditions. <http://www.lawrence.edu/students/wellness/health/common-questions-and-answers>

Fees for services and/or medications at the Health Center are minimal and billed to the student account. The cost for the doctor appointment is \$8. It is free to see the nurse. Campus Safety will ONLY transport students to urgent appointments off campus or when appropriate in emergencies. Students are expected to coordinate their own transportation to routine appointments off campus.

Services at Lawrence University's Landis Health Center

- Examination and treatment for illness and minor injury
- Laboratory tests
- Over-the-counter and prescription medications
- Allergy, Hormone, or other injections
- Gynecological care
- Sexually transmitted disease testing
- Immunizations and travel information
- Referrals to specialists if needed
- Free condoms
- Emergency contraception

·Lab tests: An off-campus lab will bill either the student's health insurance, the student's parent, or the student directly with the name of the lab test performed and the fee. A minimal fee for lab collection will be charged to the student's Lawrence account.

·Medication, prescribed by the physician and not stocked at the Health Center, will be ordered from a local pharmacy and can be picked up by the student at the Lawrence Health Center. If health insurance is used, the co-pay will be charged to the student's Lawrence account. If the student is not covered by health insurance, the full amount will be charged to the student's account. See the Health Center's website for more information.

<http://www.lawrence.edu/students/wellness/health/pharmacy-and-prescriptions>

Off-Campus Local Resources

· Medical Advice Hotlines	Nurse Direct	TheDACare Oncall
	920-738-2230	920-830-6877
·Urgent Care Facilities	Urgent Care Physicians	Affinity Urgent Care
	920-733-5900	920-380-2727
	3329 E. Express Ct.	3329 N. Richmond St.
	TheDACare Physicians	Encircle Health-ThedaCare
	866-455-8111	920-738-4600
	1000 W. Northland Ave. (Inside Shopko)	2500 Capitol Dr.
Hospitals	St. Elizabeth Hospital	ThedaCare Regional Medical Center
	920-738-2000	920-731-4101
	1506 S. Oneida St.	1818 N. Meade St.

Insurance- Please be sure to check with your insurance provider to ensure coverage in the Appleton, WI area.

Students are asked to provide a photocopy of their health insurance card (front and back) to Health Services for our records. This will ensure prompt treatment in cases when medication, lab work, or hospitalization is required.

Send the photocopy to: Lawrence University Health Services
711 East Boldt Way SPC 3
Appleton, WI 54911-5626

A reminder: Whenever you (or your family) receive an updated health insurance card, please send a photocopy of the new card to Health Services.

· All international students must have proof of health insurance coverage. If you do not have coverage, you must enroll in the health plan negotiated by the University provided through a Servicing Agent. International students should contact our Associate Dean of Students for International Student Services with any questions.

· Domestic students are required by the government to be enrolled in a health insurance plan by the government unless deemed exempt under the law. This means that if you file taxes and do not have a qualified health insurance plan, you may be required to pay a tax penalty. For more information on obtaining health insurance, go to HealthCare.gov or see the Health Center's website for the University's Servicing Agent.

· Varsity Athletes should contact their coach or athletic trainer for more information regarding required insurance coverage.

Wellness Services - Wellness Programs 920-832-7190

Erin Buenzli, director of wellness and recreation

Wellness Initiatives, programs and recreation

Wellness Services, Buchanan Kiewit Wellness Center

In addition to health and counseling services, Buchanan Kiewit Wellness Center is the heart of wellness and recreational activities on campus. The facility offers a cardiovascular exercise room and a weight room; racquetball courts; a gymnasium with an elevated, four-lane jogging track; swimming pool, and a MindSpa with massage chair.

Lawrence students regularly participate in a variety of recreational and fitness programs, including intramural activities, weight training, TRX, yoga, triathlons, and fitness and martial arts classes. Wellness programs include mindfulness classes, education and awareness programs centered on healthy behaviors and relationships, and an annual wellness fair.

Wellness Services recognizes the importance, benefits and rewards of leading a healthy lifestyle. The center and its staff are committed to serving a diverse campus community by providing quality experiences that contribute to individuals' total well-being.

ACADEMICS

The Lawrence curriculum promotes exposure to a wide range of subject matter and intellectual approaches. It also calls for the focused study of a single area of knowledge. Within this general framework, the student exercises wide latitude in building a course of study. A Lawrence education, then, results from considered choices. The university provides ample room for such choices and encourages students to make well-considered decisions.

Lawrence provides its students with an opportunity to work in the major academic areas in ways that best suit their interests, talents and plans. Most students major in a single discipline. Some elect interdisciplinary majors, while some students design their own majors. Others pursue multiple majors or the five-year double-degree program leading to both the Bachelor of Arts and Bachelor of Music degrees. Most students select a major during the sophomore year, after they have had an opportunity to sample course work in a variety of disciplines. Once they have determined a major, they consult with their major advisors and plan their future academic programs.

Academic Calendar

Lawrence operates on an academic calendar featuring three terms of 10 weeks each. Although students only spend 10 weeks in a term, each course includes the same amount of material as would be found in a more traditional 15-week semester; thus, most students take a full load of three courses per term.

During the first two weeks of December, Lawrence offers optional courses that can be taken for credit. The December Term or “D-TERM” courses are designed to be exciting experiences that offer new perspectives, unusual content or exploration of interesting activities. These courses are not accelerated versions of courses offered during the Fall, Winter or Spring Terms. These courses will offer three units that can be credited toward the total number required for graduation. Tuition, room and board are charged for D-Term, and financial aid does not apply to this optional term.

Academic Advising

Each Lawrentian has a faculty advisor who helps the student plan and pursue a program of study. Although responsibility for a Lawrence education rests primarily with the student, the faculty advisor may assist the student in gaining self-understanding, planning an appropriate schedule, thinking about career possibilities and learning to profit from the resources of the college and conservatory. A student’s academic interests and goals are considered when assigning a new student to a faculty advisor. It is not always possible to match a new student with an advisor in the student’s initially identified area of study, but all faculty are able to provide new students with guidance and support as they begin their studies. It is expected that a new student will remain with this advisor for at least the first academic year. After that, a student may change a faculty advisor at any time by completing a simple form that requires only the signature of the new advisor.

After meeting with an advisee, the advisor releases the advisee hold on registration. This release indicates that the advisor has had the opportunity to provide the student with the benefit of their advice and counsel. Advisors may not release the advising hold if the student has not discussed plans. In addition to consultation with the academic advisor, students may consult with any member of the faculty as well as staff in the center for academic success for supplementary academic advising.

Honor Code

As stated in its charter: “To help maintain an atmosphere of mutual trust and confidence among students and faculty and to ensure that each student is judged solely according to their own merits, the Lawrence University community established the Honor Code: No Lawrence student will unfairly advance their own academic performance or in any way limit or impede the academic pursuits of other students of the Lawrence community.”

The Lawrence University community firmly believes in the academic atmosphere that this Honor Code is intended to ensure. Students are therefore expected to affirm the values embodied in the Honor Code and to report suspected violations. The Honor Code is described fully on the Honor Council and Lawrence University websites, and in brochures distributed to students.

Björklunden Seminars 920-839-2216

Kim Eckstein, office coordinator

Björklunden vid Sjön, Baileys Harbor, Wis.

Lawrence offers a wide variety of weekend seminars and retreats at Björklunden vid Sjön (“Birch Forest by the Water”) to supplement and enhance learning opportunities for students. Björklunden is Lawrence’s northern campus, a 405-acre estate offering meadows, woods and more than a mile of unspoiled Lake Michigan waterfront, located near the village of Baileys Harbor in Door County, Wisconsin. Given to the university in 1963 by Winifred and Donald Boynton with the understanding that it would be preserved as a place of peace and contemplation, Björklunden serves as an ideal retreat setting for students, faculty and staff, providing the solace to explore and to reflect upon ideas and their consequences.

Seminar participants typically depart following dinner on Friday evening and return to campus on Sunday afternoon in time for dinner. Students are required to utilize university transportation and travel with their group. All meals and lodging are furnished to the students at no charge.

Center for Academic Success 920-832-6530

Academic counseling, tutoring, academic accommodations, ESL services and support, and academic procedures

Monita Mohammadian Gray, dean of academic success

Center for academic success, 1st floor Briggs Hall

The goal of the Center for Academic Success is to maximize Lawrence students' chances of achieving academic success at the university. In all of its activities, the Center takes a holistic approach to assisting students, recognizing that academic abilities, success skills, and personal concerns are often connected. Services provided by the Center include:

Improving college success skills, including motivation, goal-setting, time management, study skills, and metacognitive abilities;

Assisting students in developing writing, speaking, and quantitative abilities, and arranging content tutoring for particular subjects or courses;

Coordinating academic accommodations for students with disabilities;

Developing skills in academic English for speakers of English as a second language;

Providing information about preparing academic petitions, arranging for an incomplete, or taking or returning from a leave.

Offering courses and workshops that address and promote academic success.

Parents are asked to encourage their student to seek assistance from the Center of Academic Success. Students not only may avoid possible difficulties but also may enhance their academic experiences by using the resources available in the Center for Academic Success.

Parents are asked to encourage their student to seek assistance from the Center of Academic Success. Students not only may avoid possible difficulties but also may enhance their academic experiences by using the resources available in the Center for Academic Success.

Conservatory of Music 920-832-6614

Brian Pertl, dean of the conservatory of music

Conservatory of Music, Music-Drama Center

Lawrence University comprises a selective liberal arts college and conservatory of music. Music has been part of the program at Lawrence since instruction was first offered in 1849. The Conservatory of Music was established in 1874, and the first Bachelor of Music degree was conferred in 1892.

The mission of the Conservatory is to sustain and advance the understanding and practice of the art of music. To that end, the Conservatory provides instruction and musical experience of the highest quality for music majors in the Bachelor of Music and Bachelor of Arts degree programs, students majoring in disciplines other than music, and members of the broader community.

These objectives are pursued within the context of an undergraduate education in which the liberal arts are enriched by music and the study of music is founded upon principles of liberal education, principles that naturally engender engagement with a community of scholars and artists. Thus, while the focus of the Conservatory is essentially professional, its objectives contribute to and parallel those of the university and support the preparation of students in more than one dimension for more than one role in life.

Seeley G. Mudd Library 920-832-6750

Peter Gilbert, Alice G. Chapman director of the library

Seeley G. Mudd Library

The Seeley G. Mudd Library, a partner in the teaching and learning mission of the college and conservatory of Lawrence University, seeks to prepare students for a lifetime of learning and independent inquiry. The library develops, organizes and maintains collections to support and enhance the curriculum, provides access to information worldwide, helps members of the Lawrence community find the resources they need and teaches the skills necessary to identify, locate, evaluate and use those resources.

The Mudd Library staff likes to have fun year-round, and they love it even more when they can get students, faculty and staff involved. Various events happen all year long, some annually, some not.

Student Records 920-832-6578

Registrar's office, Brokaw Hall

As a parent, you should know that Lawrence faculty and staff are not free to discuss your student's academic progress with you without their knowledge and consent. This is an important and notable departure from the routine teacher-parent conferences conducted at elementary and secondary schools. During Blue & White Weekend and at other times when you are visiting campus, faculty and staff would be happy to talk with you and provide information about the academic program, academic and social regulations, academic and other support services, procedures and policies. Such information can make your conversations with your student more productive and meaningful. We strongly encourage you to discuss your expectations for being kept informed of academic progress and other matters with your student before the academic year begins.

Access to information contained in student education records is governed by the federal Family Educational Rights and Privacy Act (FERPA). The act accords students certain rights with respect to their education records: the right to inspect the contents of education records, the right to request amendments to education records, the right to consent to disclosure of the content of education records (except to the extent that FERPA authorizes disclosure without consent) and the right to file a complaint with the U.S. Department of Education about alleged failure of an institution

to comply with the law. When a student reaches the age of 18 or enrolls in a postsecondary institution, the rights granted under FERPA are no longer shared with parents or guardians, but are granted solely to the student. Information about FERPA, and the circumstances under which information contained in their records will be released to others, is contained in the online Student Handbook and also sent to each student at the beginning of every term.

With these rights also come obligations and responsibilities. Lawrence University does not automatically send information about academic progress or disciplinary actions to parents or guardians. It is the student's responsibility to communicate such matters to family members, and others, as needed. The vast majority of Lawrence students communicate their academic progress to their parents directly, but some choose to sign a release authorizing the university to send copies of grade reports and academic action letters to parents and other parties. At any time students also can request a copy of their full academic record be sent to parents or other parties and may give permission in writing for deans and professors to discuss their academic work with others. Parents who want access to education records without authorization from the student must provide the registrar with a certified copy of their most recent federal tax return showing the student's dependent status before information can be released and should know that the student will be informed of the release of information. Students who need to report their academic progress or enrollment status to other parties, such as scholarship foundations, graduate schools or prospective employers, must submit a written request to the registrar's office before a transcript or other documentation containing non-directory information will be released.

The vice president for student life, dean of students or designee reserves the right to contact a parent or legal guardian to disclose information about any violation of federal, state or local law or any university policy governing the use or possession of alcohol or a controlled substance. The decision to contact a parent or legal guardian will be based on professional staff's review of an incident(s) for pattern and severity in a student's behavior.

Under FERPA, information designated by Lawrence as directory information may be released without written consent, unless the student requests non-disclosure. Directory information includes such items as name, address, telephone number, dates of attendance, class, degree(s) conferred, field of study, participation in sports and activities, honors and awards, email address and photographs. Students may request non-disclosure of any of these items at any time.

FERPA sets the minimum standards for release of information from education records but does not prohibit institutions from according additional rights in this regard to students. Lawrence has created additional internal procedures to help ensure the privacy and safety of students. Local addresses, phone numbers and expected location of students in attendance are not released to callers or individuals who are not members of the campus community except as required by federal and state laws. Students anticipating visitors should make arrangements in advance to meet their guests. In an emergency, requests for information about students should be referred to the vice president for student life or dean of students.

If you have questions regarding student education records, you may contact the vice president for student life or dean of students (college programs and regulations), the dean of the center for academic success (curriculum, academic support services, academic progress) or the registrar (academic records, enrollment and other verifications, and FERPA).

JUDICIAL PROCESSES

Student Conduct

Lawrence University is a residential academic community, and its rules and regulations are designed to protect and promote a learning environment and to control behavior that infringes on the rights and freedoms of community members. A college education is academic and intellectual in nature and includes the development of social and ethical attitudes and values that encourage mature, responsible behavior. Students are encouraged to resolve differences and conflicts through rational discussion and mutual respect. When such resolution is not possible, students may avail themselves of various judicial procedures, depending upon the situation.

Judicial Procedures

- Grievance Procedures: staff mediated process
- Judicial Board: peer review process with formal hearing format
- Honor Council: formal peer review of academic dishonesty issues

Judicial procedures may be initiated by students according to the guidelines and instructions provided on the Lawrence website.

[Title IX Coordinator](#) 920-832-7496

[Kim Jones](#)
[Mursell House](#)

Issues of sexual misconduct are handled through a separate process, also outlined on the Lawrence website. Students with concerns regarding sexual misconduct may consult with a member of the faculty or staff specially trained to assist students and clarify options. The process provides for individual counseling, anonymous reporting or filing of a formal complaint.

SHARE

The Sexual Harassment and Assault Resources & Education (SHARE) group advises the university on sexual misconduct policy and procedures and develops education and resources for the campus community.

TUITION, ROOM AND BOARD, AND FEES

Admission and matriculation fees

\$200	Housing deposit—continuing students are required to pay a non-refundable housing deposit that is due by April 10 and will be applied to the student's account for the first term they are on campus in the next academic year
\$20	Matriculation fee for initial enrollment

Tuition and fees

Cost for the 2018-19 Academic Year

	Per Term	Per Year
Tuition	\$15,725	\$47,175
Double Room	\$1,724	\$5,172
Single Room	\$1,954	\$5,862
Board	\$1,723	\$5,169
Activity Fee	\$95	\$285
Environmental Fee	\$5	\$15
Total	\$19,272	\$57,816

Other estimated expenses

Estimated expenses are those associated with a student attending college, but not paid directly to Lawrence. Estimated expenses are the most variable and personal component of any student's budget.

	Per Term	Per Year
Textbooks and supplies	\$300	\$900
Personal expenses	\$325	\$975
Travel expenses	\$150-\$500	\$450-\$1,500

Additional fees (if applicable)

\$250	Music lesson charge per term, one-half hour of instruction per week, for students not majoring in music
-------	---

Students will be charged additional tuition (overload fee) if registered for more than 22 units in an academic term, subject to some exceptions. For 2018-19, the fee per unit is \$1,311.

Music ensembles and THAR 355 and 357 do not count toward the 22 unit threshold. Each qualified student may take one term at 23-24 units without additional charge.

See the catalog for details.

OTHER OFFICES AND SERVICES

Athletics 920-832-6760

Christyn Abaray, director of athletics
Athletics, Alexander Gymnasium

The mission of the Department of Athletics is to provide a source of pride and enthusiasm for Lawrence University and the Lawrence community by helping student-athletes strive for excellence in both athletics and academics while demonstrating good sportsmanship in competition at the highest level of the MWC, NCHA and NCAA Division III.

Bookstore

Students can purchase textbooks and course materials online from the [Viking Virtual Bookstore](#), operated by Akademos. Students can purchase from any bookstore they wish, but they should be certain they are selecting the correct version/edition listed for their classes.

Financial Aid 920-832-6583

Sara Beth Holman, director of financial aid
Financial Aid, Brokaw Hall

As a parent of a college student, you can obtain a Federal Direct PLUS Loan (also commonly referred to as the Parent PLUS Loan). Unlike a private student loan, you (the parent) are the borrower. To learn more and to apply for a PLUS Loan, please see the financial aid webpage: www.lawrence.edu/info/offices/financial-aid/parents.

In addition to the PLUS Loan, you or someone else can also co-sign for a private student loan. Your student is the borrower for a private student loan. More information can be found on the financial aid webpage.

Financial Services 920-832-6547

Crista Rettler, student accounts specialist
Financial Services, Brokaw Hall

Student accounts and the cashier are located on the first floor of Brokaw Hall. Services provided by the cashier and student accounts include the following:

- Payment of tuition and fees
- Check cashing (up to \$50)
- Short-term loans
- Issuing keys (other than residence halls)
- Notary public
- Student account inquiries

Billing Statements

- Billing statements are only available online in CASHNet.
- The first billing statement of the academic year is available on July 15.
- New billing statements are available on the 15th of each month.
- Students must create a CASHNet account for their parent(s).

Payment Due Dates

- Fall Term—August 15
- Winter Term—December 15
- December Term (D-term) —November 15
- Spring Term—March 15

Monthly Payment Plan

Lawrence offers a 10-month payment plan. You can find the monthly payment plan enrollment form on the financial services website: www.lawrence.edu/info/offices/financial_services/student_accounts.

The Lawrentian

www.lawrentian.com

The Lawrentian has been Lawrence's student newspaper since 1884 and is the community's premier source of news. *The Lawrentian* is entirely student run and students are provided with this paper at no charge. The newspaper provides information on campus happenings: student and faculty achievements, administrative decisions, curriculum changes, visiting lecturers and artists, sporting events, and many more of the issues and events that shape your student's college experience. It further serves as a forum for members of the community to engage in dialogue. You can order a subscription online, information coming soon.

Logo wear

Lawrence Apparel & Gifts, Warch Campus Center

Lawrence Apparel & Gifts is the place for Lawrence logo wear, including T-shirts, sweatshirts and other clothing, along with glassware, CDs, blankets, gift baskets and more. Visit the online store for 24-hour shopping, information coming soon.

Mail 920-832-6657

Sam Pierson, mail services coordinator

Warch Campus Center, second floor

Located on the second level of the Warch Campus Center, Lofgren Mail Services is a centralized full-service mailroom for the campus community. USPS, FedEx, UPS and other services are available. Mail services hours are from 9 a.m. to 7 p.m. Monday through Friday and 10 a.m. to 2 p.m. Saturday (closed Sunday). All student mail is delivered and picked up from the Warch Campus Center.

Student mail should be addressed as follows:

Lawrence University

Student Name

711 E Boldt Way, SPC # (insert mailbox number)

Appleton, WI 54911-5690

There is no mail delivery to residence halls or university-owned houses and small apartments.

Off-Campus Programs 920-832-7360

Laura Zuege, director of off-campus programs

Off-campus programs, International House

Off-campus study provides an invaluable opportunity to hone and extend the intellectual skills and capacity for civic and political engagement associated with a Lawrence liberal arts education by placing students in educational settings that purposefully combine classroom and experiential learning. In such settings students are challenged to apply and interrogate what has been learned on the home campus and to evaluate the possibilities of alternate perspectives and modes of inquiry.

Off-campus study also provides a rich opportunity for personal growth as students gain independence and self-confidence through active engagement with social and cultural practices different than their own and/or through the experience of educational or research settings whose pedagogical approaches and curricular structures differ from those at Lawrence.

Lawrence currently offers 57 off-campus study programs (48 international and 9 domestic), located around the world and throughout the United States. Details of the program offerings, as well as listing of the specific policies governing participation in off-campus study, are available on the Lawrence website: www.lawrence.edu/academics/offcampus.

Outdoor Recreation Club (ORC) Survival Baskets

Survival Baskets are bags of goodies, which are hand delivered the weekend before finals week of each term with a hand-written note of encouragement. Each basket is packed with all sorts of food and is designed to meet the diverse dietary needs of a stressed-out finals week student. Typically baskets include: apples, oranges, fruit juice, Sun Chips, Gardettos, Chex-Mix, popcorn, cookies, Ramen and various other snacks. Gluten-free and vegetarian options are available, and we also cater to food allergies. ORC Club members purchase, assemble and deliver the food items to your student's door. Survival Basket profits support ORC activities on and off campus. In the past few years, Survival Basket funds have largely gone toward the purchase of new, top-of-the-line gear. Funding has also supported on-campus outreach programs and subsidized trip costs. We encourage you to order a Survival Basket for your student for each of the weekends before finals, and include a personal hand-written message to support your student at this stressful time. Order online at: information coming soon.

Property Insurance

www.nssi.com

Every year college students like yours lose millions of dollars' worth of personal property from theft, fire, flood, vandalism, natural disasters and accidental damage.

Your student can be protected against financial hardships caused by loss of property. The Student Personal Property Plan is officially recognized at more than 2,000 colleges and universities in the United States. This plan protects your financial investment in personal property and guarantees your satisfaction.

Office of Campus Safety 920-832-6999

Jon Meyer, director of campus safety

Office of Campus Safety, Warch Campus Center

The personal safety and security of each student, faculty and staff member is both an individual and community concern. While the university strives to provide a campus environment free of undue risks to persons and property, it is each person's responsibility to pay attention to their surroundings, to avoid potentially hazardous situations and to exercise their own best judgment to maintain personal safety and well-being. In addition, each member of the community must call attention to conditions or situations which threaten the safety and security of others by contacting appropriate campus and/or community authorities.

Lawrence operates its own security service. The staff is comprised of six full-time officers and three part-time officers. Although these security officers have no arrest authority, they work very closely with the Appleton Police Department. Lawrence Security is in radiophone contact with the police, and the police respond promptly to all requests for assistance. In an emergency, students may contact security by calling 920-832-6999 or the police by dialing 9-911 from any campus phone including the outdoor emergency phones. Students are encouraged to report crimes to the police and to utilize other services of the police department. Officers from the Appleton Police Department speak before campus groups, train residence hall directors and residence life advisors, provide statistics on local crime, and participate in campus forums. The cooperation between the university and the police is an important element of Lawrence's campus security policy. Residence hall staff members regularly advise students, individually and collectively, to report crimes and other security issues. Lawrence safety staff will escort students to any campus or nearby location upon request.

Outside doors to student residence halls are locked 24 hours a day with exceptions (such as move-in day) being determined by the vice president for student life. Each student is given appropriate ID card access to student residences. All other campus buildings are locked and unlocked at regular, specified times and are not accessible when locked except by authorized persons.

Lawrence University's crisis plan includes use of the LU Alert system, an emergency notification system that can provide telephone, text and email messages to students, faculty, staff and emergency contacts during a crisis situation.

Whistlestop Program

How Whistlestop works: Lawrentians blow their whistles to signal trouble and when they hear the signal, they know that a neighbor is in distress. They should call the police and campus safety for help, and then blow their own whistle to attract additional attention. The distinctive sound of the whistle ties the isolated Lawrentian to fellow Lawrentians and through them to the police or director of campus safety. It is the only safe, nonviolent weapon a person can carry at all times. A criminal cannot turn a whistle on its owner. The Whistlestop Program is intended to help a community to be a community by encouraging neighbors to stick together and to help each other in a crisis.

Student Employment 920-832-6583

Sara Beth Holman, director of financial aid

Financial Aid, Brokaw Hall

The Lawrence student employment program provides assistance to both students and campus employers in meeting employment needs. The financial aid office oversees this program and maintains an online listing of open positions at www.lawrence.edu/info/offices/financial-aid/studentemployment. In collaboration with the Center for Career, Life and Community Engagement, student employment opportunities are posted on Lawrence Link. On-campus employment positions are limited and preference is given to students who have a federal work-study or campus employment award in their financial aid package. Students who have been awarded federal work-study or campus employment as part of their financial aid award can begin searching for a job in early July. Campus jobs will be added throughout the summer.

Technology Services 920-832-6570

Helpdesk

Technology Services, Seeley G. Mudd Library

Technology Services provides a variety of support services for Lawrence's computer technology systems and facilities. Centered on the second floor of the Seeley G. Mudd Library, the staff includes a user services team that maintains and configures computers, ensures problems and questions are addressed in a timely manner, and researches new hardware for the campus. The Helpdesk, staffed by students and professional staff, responds to a variety of questions from campus users.

Each of Lawrence's seven major residence halls contains a public lab of networked computers, a networked laser printer and a telephone. Facilities are accessible 24 hours per day. Each student receives a personal computer account to access and use the Lawrence network email and access the Internet. The standard format for an email address is: <First Name.Middle Initial.Last Name@lawrence.edu>.

For example, Susan R. Smith's address would be susan.r.smith@lawrence.edu. Students can also use personal computers in their residence hall rooms. Technology Services accepts either Macintosh or Windows compatible computers on the network.

Technology Services is able to obtain academic discounts for many software packages and these discounts may be extended to students. Lawrence is part of the Apple Campus Direct, Dell and HP programs that enable purchases of hardware at discounted prices. For more information, contact Technology Services at helpdesk@lawrence.edu, call 920-832-6570 or visit www.lawrence.edu/dept/its.

Telephones on Campus 920-832-6570

Helpdesk

Technology Services, Seeley G. Mudd Library

Students need to provide their own means for making personal long-distance telephone calls from the Lawrence campus. Hallway and outside phones permit calling to on-campus, local area and toll-free numbers.

Transportation and Parking 920-832-6596

Vickie Groth, executive administrative assistant

Office of Student Life, Raymond House

Parking on campus is very limited. Students, faculty and staff share access to most college parking lots. Students must register any car they bring to campus. There is no charge for registration. Guests may obtain temporary parking permits and may park in visitor parking lots as marked. A lottery is held in advance of each term, based on seniority, through which some students may obtain permission to park in 24-hour student lots. Other students may park in faculty-staff lots overnight and on weekends but must vacate during the workday. Charges for lottery spots will be applied to the student's account. Ramp passes for the Yellow Ramp in downtown Appleton are available to purchase from the City of Appleton.

Overnight parking is prohibited on city streets between 2 and 5 a.m. or during a snow emergency under special conditions when declared by city officials.

Lawrence has an on-campus car rental program for students, faculty and staff. Enterprise CarShare vehicles will be on campus and available for students (18 years and older) to rent by the hour, the day, overnight or even on weekends. The cars will be conveniently located on campus and available 24/7. Your student can leave their car at home yet have ready access to a vehicle when needed. The low hourly rate includes fuel and insurance—renting a car has never been easier. Additional information regarding the CarShare program is available at <https://www.enterprisecarshare.com/us/en/programs/university/lawrence.html>. Your student has received information in their New Student Information booklet. We are excited to provide another transportation alternative to Lawrence students.

If you want to learn more about Enterprise CarShare, visit: www.enterprisecarshare.com.

Shuttle Service After Breaks

A shuttle service will bring students back to campus on the Sunday before Winter Term and Spring Term classes begin. A shuttle will depart from the Chicago area at noon; it will stop in Milwaukee and depart at approximately 2 p.m. A shuttle will also depart from Minneapolis-St. Paul at noon with a possible stop in Wausau.

Viking Gold

By adding funds to a Viking Gold debit account, students can make purchases at various venues in the Warch Campus Center. The funds can also be used for laundry and at several vending machines on campus. Funds are tracked on the Lawrence University ID card.

Money can be added to Viking Gold in multiple ways: if you have access to your student's Voyager account, you can add it there; when you are on campus you can stop by the Cashier window in the financial services office during regular business hours or the ID office in the Warch Campus Center with cash, a check or credit card and money will be added to your student's Viking Gold debit account.

LIVING ON CAMPUS

In an effort to extend the liberal arts mission beyond the classroom, Lawrence students live on campus and reside in one of our residence halls or group houses. As a residential campus, all full-time students are expected to live on campus throughout their course of study. Exemptions are granted to students who have been Lawrence students for four academic years, students beginning their fifth year or later after high school, married students, students in documented domestic partnerships and students with dependent children. Students meeting any of these requirements may submit a written request for an exemption to the dean of students. Housing charges will be cancelled only after reasons are verified. Off-campus students must keep the registrar's office informed of their addresses and phone numbers.

On-campus facilities include coeducational residence halls. Six of the halls house first year and upper-class students, while one is reserved for upper-class students. All Lawrence residences are smoke-free and one residence hall is designated substance free. A residence hall for women is available for upper-class students. Small residences and houses (older homes converted for student housing) provide upper-class students the opportunity to live and work together around a common theme or to live in a small group setting.

Lawrence Residence Halls

Living on campus provides some of the most memorable moments of a student's college experience. Therefore, it is important to the residential mission that our halls provide an engaging environment for living and learning. It is the mission of the campus life department to provide students with opportunities to initiate and participate in educational programs outside of the classroom, a wide array of leadership experiences, and a full calendar of social activities. Students learn to live with people who are very similar to themselves as well as those with different backgrounds. As students become an active within of this community, they come to know themselves as never before.

At Lawrence, we encourage students to become members of a close-knit community. Each residence hall reflects the interests of the students who live there and students make decisions about their hall environment such as the establishment of hall quiet hours. We consider living on campus an opportunity to augment classroom learning and believe that residential living is a vital part of a student's development.

The campus life staff are responsible for educational and social programming in residence halls, opening and closing procedures, and the general operation of the residence halls. The student housing office is responsible for the initial assignment of students to residence hall rooms, computer data entry of housing information during the academic year, and operation of the housing lottery by which continuing students select rooms.

Hall Features

Once students move into their rooms, their residence hall becomes their "home away from home." Each student room is furnished with basic furniture for each resident, including a bed, desk and desk chair, dresser, wastebasket, and closet or wardrobe. Some rooms include sinks, mirrors, lounge chairs, lamps and bookshelves. All rooms are equipped with smoke detectors. The construction of homemade lofts is not allowed. Students will need to bring their own bed linens, blankets, pillows, towels and hangers.

Other hall features

- TV and study lounges
- Computer labs
- Fireplaces
- Kitchens/microwaves
- Leadership opportunities
- Laundry facilities
- Computer connections in rooms
- Wireless computer connection

Refrigerators

Refrigerators larger than 4.4 cubic feet are prohibited in campus residence hall rooms.

Residence Life Staff

Each residence hall is staffed by a residence hall director who has a special interest and training in residence education. The residence hall director oversees the general operation of the hall, supervises the residence life advisors in the building, works closely with the hall forums to plan programs and activities, and is available to help with personal problems that may arise throughout the year.

Residence Hall Directors

Nadir Carlson	Colman/Brokaw	920-832-7478
Bonny Sucherman	Hiett	920-993-6327
Spencer Morgan	Kohler/Sage	920-832-7590
Doniell Ericksen	Ormsby/Plantz	920-832-7383
Nyanna Dixon	Trever	920-832-7382

Residence halls are also staffed with residence life advisors (RLAs), students carefully selected and trained to provide peer assistance to the residents of the hall. Residence life staff members are available to provide advice, support and direction to all residential students. The custodial staff in each building maintains public areas and provides cleaning supplies to students for their use. Students are encouraged to report maintenance needs to residence hall staff.

Lawrence believes that residence hall living is the first step in making a life transition. As such, it is important to allow students to be active leaders in their community and participants in self-governance opportunities. Lawrence students value these opportunities as a part of their learning experience and utilize them to contribute meaningfully to their living environment.

Hall Openings and Closings

Residence Halls open for new students at 8 a.m. on Tuesday, September 4, 2018. Fall Term ends and student residences close for Winter Break at noon on Wednesday, November 21, 2018 (the day before Thanksgiving). Students enrolled in a December term (D-Term) class on campus may continue to reside in their rooms until the D-Term class ends. Students not enrolled in a D-Term class are not allowed to stay on campus during Winter Break. All residence halls and group houses will reopen at 9 a.m. on Wednesday, January 2, 2019. Students may leave their belongings, but will need to remove or make arrangements for any pets that they had previously been approved to have in their room.

Students are allowed to remain in campus housing during Spring Break provided they complete the Spring Break “request to stay” form found on the student life webpage.

At the end of the academic year, underclass students should checkout of their rooms and leave campus after they have completed their last final exams. The schedule of final exams for each term is posted on the registrar’s webpage. Residence halls close for underclass students at noon on Thursday, June 6, 2019.

Dining on Campus

The Warch Campus Center has four distinctly different dining venues available that are open a combined 17.5 hours per day. All accept culinary cash, Viking gold, cash and credit cards.

Andrews Commons

Andrews Commons is an all-you-can-eat facility offering fine food and beautiful views of the Fox River. Located on the lower level of the Warch Campus Center, the commons offers an array of specialty food stations, each featuring cooked-from-scratch daily offerings using the freshest quality ingredients.

Kaplan’s Café and Coffee Shop

Located near the main entrance of the Warch Campus Center, the cafe and coffee shop offer great food and beverages, from coffee to smoothies, along with plenty of Chocolate Shoppe ice cream.

Deli cases are filled with specialty sandwiches and paninis. At breakfast we feature a full line of bagels made fresh daily and breakfast sandwiches. Homemade pastries and desserts are baked fresh daily in our campus bakery. Check out our full grill menu for hot sandwiches, great burgers, appetizers, and many late night snack options.

Kate’s Corner Store

Located on the second level of the Warch Campus Center is a sophisticated, comfortable neighborhood grocery store designed with a focus on freshness and a menu of popular brands. Bulk foods, fresh produce, snacks, beverages and personal items are among the many convenience items offered. We also feature premium items such as Chocolate Shoppe packaged ice cream and fine coffee, along with a floral department.

PARENTS ASSOCIATION

We recognize that parents, guardians and families support their Lawrentians in so many ways. One of the ways to support your student and all Lawrentians is through the Lawrence University Parent Program. Many of the college's closest friends are parents of current students and alumni, and Lawrence recognizes the important role parents play in the vitality of the institution.

The Parent Program encourages parents to become better acquainted with Lawrence through campus events, regional events, and volunteer opportunities. The cornerstone of these events is Blue & White Weekend, which will take place October 5 - 7, 2018. As a parent of a Lawrentian, you are an important part of the Lawrence family. Just like your student, you'll have the opportunity to make connections that last a lifetime. Because of these connections and a love for Lawrence, parents of alumni often continue to be involved with the college long after their students leave LU.

Parent Ambassadors

Parent Ambassadors (PA) are dedicated parents who help to foster a sense of community among parents of Lawrence students. As an advocate for Lawrence and a resource for families in your geographic area, you will be invited to attend and/or host regional parent or alumni events when possible. The PA program is a way for parents to be involved, meet other Lawrence families, have fun and provide tangible support for the college.

Parent Leadership Council

The Parent Leadership Council (PLC) is an advisory and advocacy council whose members serve as advocates of the university. PLC members focus on networking with fellow parents, with the ultimate goal of creating a philanthropic community supporting students at Lawrence. Members are invited to the council. Bi-annual meetings take place on campus in April and October.

Lawrence staff liaison for the Parent Ambassadors and Parent Leadership Council

Kara Muchow
Associate Director of Parent Giving
920-832-6551
kara.k.muchow@lawrence.edu

Parent Leadership Council Members

Amy and Ken Brengel P'06 '09 '12 '14
(Henry, Taylor, Peter, Walker)
Milwaukee, WI

Jim and Elizabeth Burgess P'17 (Casey)
Los Angeles, CA

Iain and Lori Nasatir P'17 (Cameron)
Co-chairs
Los Angeles, CA

Terry and Lenny Newman P'17 (Evan)
Plymouth, MN

Bing Lu and Xiaoxi Hu P'18 (Kevin)
Staten Island, NY

Ann and Carl Leafstedt P'18 (Wendell)
San Antonio, TX

Chantal and Timothy Healey P'19 (Sophia)
Chicago, IL

Nancy and John Daigler P'19 (Jamie)
Chicago, IL

Colleen and James Fowler P'20 (Matt)
Chicago, IL

Bill Kissinger P'20 (Mara)
San Francisco, CA

SUPPORTING YOUR COLLEGE STUDENT

As your student takes on adult responsibilities, your role will change, but your student still needs you. Students need you to support their growth, development, and independence and to be a stable force in their ever-changing world. On occasion, they even need your advice—but they may or may not ask for it!

Stay connected

Support your student by staying connected. Communicate regularly. Discuss preferred methods of communication before the transition to campus.

The address for all U.S. Mail and UPS, FedEx, etc. is the same for everyone at Lawrence University

Lawrence University

Student Name

711 E Boldt Way, SPC # (insert mailbox number)

Appleton, WI 54911-5690

Students have an individual mailbox in the Warch Campus Center. It is necessary to write the student's SPC # on the item you are sending. Receiving mail is always welcome and a huge day brightener! Clippings from your hometown newspaper, an old favorite cartoon strip, a funny greeting card—whatever reminds your student of home and their relationships—send it! The message that you're thinking of your student outweighs the actual value of what you've sent.

All Lawrence University students, faculty and staff have an email address. Faculty and staff addresses are available online through the directory at <http://find.lawrence.edu>. The nice thing about email is that you can erase your words before you send them if you find you've given too much advice or are falling too far into old parenting patterns!

Lastly, never underestimate the power of a care package. Treats from home that your student can share around the residence hall floor are an excellent way to help your student make new friends. Bon Appétit, Lawrence's on-campus catering provider, offers cakes, cookies or bars for any occasion. For pricing information and/or to place an order visit go.lawrence.edu/giftbaskets.

Students will not always respond to contacts by parents, but know that they appreciate hearing from you. Blue & White Weekend is an excellent way to reconnect with your student.

Check in with your student

Give your student the opportunity to share feelings and ideas with you. Your student is experiencing new viewpoints and perspectives that may challenge prior belief systems. Allow your student to explore ideas without being judgmental. Understand that changes in viewpoints, behavior, dress, eating and sleeping habits, and relationships with parents are all to be expected during the college years. However, if you suspect that some of these changes may be signs of bigger problems (alcohol or drug abuse, academic problems, etc.), refer your student to Counseling Services at the Health and Wellness Center. Trust your instincts. Your student may need you to refer them to the appropriate resources for help.

Be knowledgeable about campus resources

Utilize our website to become familiar with life at Lawrence University. These resources provide a great deal of information about the university and its departments. Helping your student navigate the university by providing a referral to the appropriate resources is one of the best ways for you to mentor your student during this transition to adulthood. By acting as a referral source, you can demonstrate that you are interested in your student's life at Lawrence and, at the same time, you empower your student to solve their own problems.

Continue to have difficult conversations

As a parent of a college student, you no longer have the same control that you once had over your student's day-to-day life. However, you do still have tremendous influence on your student's behavior. In college, your student will have to make their own decisions about what time to get up in the morning, when to study, when to exercise, which organizations to participate in, what to eat, whether or not to drink alcohol (and how much alcohol to drink if any) and whether or not to engage in romantic and/or sexual relationships. While you cannot force your student to behave exactly as you might like, parents can share their values and beliefs with their student on these topics. Studies show that parents influence their child's behavior regarding drugs, alcohol and risky sexual behavior even after their child leaves for college. Provide your student with the facts on these issues, and empower your student to distinguish between good and bad decisions when it comes to behavior, health and safety. Create an atmosphere of open communication, and your student will not only appreciate that you respect him or her as an adult, but also he or she will be more likely to turn to you for guidance.

[Source: Brigham Young University (2008, February 11). "Sex, Drugs and Alcohol: Parents Still Influence College Kids' Risky Behavior, Study Shows."]

Here are a few suggestions for productive discussions:

Be specific about what you expect your student to do in college (make positive choices about relationships and eating patterns, practice financial responsibility, abstain or drink moderately).

Ask questions, but be prepared for the answers. Listen in a non-judgmental manner. This will keep communication open.

Do not romanticize your own experience with alcohol or other drugs. You may inadvertently encourage this behavior.

To help you get started, here are a few suggestions for questions to ask:

- “What are some decisions that you are facing right now?”
- “How do you cope when you feel stressed?”
- “What do you think helped you cope with stress before going to college that you could still rely on now?”
- “What do you do with friends in your free time?”
- “How will you deal with pressure to drink or drink too much?”
- “What kinds of activities are available besides parties with alcohol?”
- “How do you negotiate physical intimacy in a relationship?”
- “How would you make sure that a partner gives consent for sexual activity?”
- “What are the positive/negative aspects of an intimate relationship?”
- “How do you plan to lead a balanced life at school?”

Ask questions—but not too many

Most first-year college students desire the security of knowing that someone from home is still interested in them. Parental curiosity can be alienating or supportive depending on the attitudes of the persons involved. Honest inquiries and other “between friends” communication and discussion will do much to further the parent-student relationship.

Expect change

Your student will change. College and the experiences associated with it can effect changes in social, vocational and personal behavior and choices. It’s natural, inevitable and it can be inspiring. Often though, it’s challenging. You can’t stop change, you may never understand it, but it is within your power (and to you and your student’s advantage) to accept it. Remember that your student will be basically the same person that you sent away to school.

Do not tell your student, “These are the best years of your life”

The first year of college can be full of indecision, insecurities, disappointments, and most of all, mistakes. It’s also full of discovery, inspiration, good times and exciting people. It may take a while for students to realize that their Hollywood-created images of what college is about are all wrong. Hollywood doesn’t show that college includes being scared, confused, overwhelmed and making mistakes. Students may feel these things and worry that they are not “normal” because what they’re feeling is in contrast to what they’ve been led to believe while growing up. Parents can help by understanding that the highs and lows of college life are a critical part of your student’s development, and by providing the support and encouragement to help them understand this as well.

Trust your student

College is also a time for students to discover who they are. Finding oneself is a difficult enough process without feeling that the people whose opinions you respect most are second-guessing your own second-guessing.

CAMPUS AND COMMUNITY RESOURCES

College staff members are always pleased to be of assistance to parents, within the bounds of legal limits as defined in the Family Educational Rights and Privacy Act (FERPA). Lawrence staff share a concern for the success of our students with parents and want to work collaboratively to assure the best possible Lawrence experience for each student. When you deem it important to call a staff member, please understand that the staff member may suggest involving your student in the conversation, thus minimizing issues of confidentiality and helping your student to improve their use of college resources. Of course, we welcome information or expressions of concern from you and will make appropriate use of such information for the benefit of your student.

Listed below are those staff members who may be contacted about specific matters at the numbers indicated. General questions may be directed to the university switchboard at 920-832-7000 during regular business hours.

Campus resources

Academic counseling, student success, tutoring, academic accommodations, ESL services, academic procedures, academic support services Center for Academic Success	920-832-6530
Academic Advising	920-832-6682
Activities and organizations Campus Life office	920-832-6600
Admissions	920-832-6500
Alumni and Constituency Engagement	920-832-6519
Athletics	920-832-7348
Björklunden vid Sjön	920-839-2216
Blue & White Weekend	920-832-7236
Campus Safety	920-832-6999
Center for Academic Success	920-832-6530
Center for Career, Life and Community Engagement	920-832-6561
Center for Community Engagement and Social Change	920-832-6644
Communications	920-832-7325
Conservatory of Music	920-832-6614
Counseling Services	920-832-6574
Dining Services Bon Appétit at Lawrence University	920-832-7312
Disability services Center for Academic Success	920-832-6530
Disciplinary matters Dean of Students office	920-832-6596

Diversity & Intercultural Center	920-832-7051
Financial aid Financial Aid and Student Employment	920-832-6583
Fraternalities and sororities Campus Life office	920-832-6600
Graduation plans President's office	920-832-6525
Housing/room assignments Housing office	920-832-6765
International Student Services	920-832-6509
Lawrence gifts and sportswear	Coming soon
The Lawrentian (student newspaper)	920-832-6600
New student orientation Student Life	920-832-7236
Off-campus study	920-832-7360
Parents Association Development office	920-832-6551
Policies and procedures Student Life office	920-832-6596
Residence hall directors Nadir Carlson, Colman/Brokaw Bonny Sucherman, Hiett Spencer Morgan, Kohler/Sage Doniell Ericksen, Ormsby/Plantz Nyanna Dixon, Trever	920-832-7478 920-993-6327 920-832-7590 920-832-7383 920-832-7382
Residence hall living Campus Life office	920-832-6600
Spiritual and Religious Life	920-832-7167
Student employment Financial Aid and Student Employment	920-832-6583
Student records, grade reports, transcript Registrar's office	920-832-6578
Survival baskets Campus Life office	920-832-6600
Tickets for campus events	920-832-6749
Tuition and fees	920-832-6547

Finance office	
Wellness Services	920-832-6574
Wellness and Recreation	920-832-7190

Community resources

Airlines serving Appleton American Allegiant Air Delta Connection, Comair United Express	800-433-7300 702-505-8888 800-221-1212 800-864-8331
Airports Appleton International Airport (ATW) Appleton, Wis. (<i>five miles from campus</i>) www.atwairport.com Austin Straubel International Airport (GRB) Green Bay, Wis. (<i>25 miles from campus</i>) www.co.brown.wi.us/airport	
Appleton Police Department Non-emergency calls	920-832-5500
ATMs Located in the Warch Campus Center and at several locations near campus. These ATM machines accept all major credit cards and ATM system cards.	
Banks BMO Harris Bank Chase Community First Credit Union Fox Communities Credit Union Johnson Bank Old National Bank US Bank Wells Fargo Bank	920-738-3800 920-735-1497 920-830-7200 920-993-9000 920-225-5500 920-636-7116 920-733-7373 920-749-2500
Bookstores Barnes & Noble 4705 Grande Market Dr., Appleton	920-831-7880
Bus lines serving Appleton Greyhound Bus Lines Transit Center Valley Transit (<i>Appleton and surrounding area</i>) Transit Center	920-733-2318 920-832-5800
Car rental agencies All located at the Appleton International Airport Alamo Rental Avis Rent-A-Car Budget Enterprise Rent-A-Car Hertz Rent-A-Car	800-227-7368 800-331-1212 800-331-1212 800-325-8007 800-654-3131

National Car Rental	800-227-7368
Check cashing Available on campus at the Warch Campus Center Information Desk and in the cashier's office (<i>up to \$50</i>)	
Convention and Visitors Bureau 3433 W. College Avenue, Appleton www.foxcities.org	800-2D0-MORE 920-734-3358
FAX transmissions Received on campus for a small fee Send in care of student to 920-832-7059 Located at the Warch Campus Center Information Desk	
Health referral services Nurse Direct ThedaCare on Call	920-738-2230 920-830-6877
Hospitals ThedaCare Regional Medical Center-Appleton 1818 N. Meade Street Appleton, WI 54911 Emergency St. Elizabeth Hospital 1506 S. Oneida Street Appleton, WI 54915 Emergency Theda Clark Medical Center 130 2nd Street Neenah, WI 54956 Emergency	920-731-4101 920-738-6300 920-738-2000 920-738-2100 920-729-3100 920-729-2063
Information, community, regional and state Information and referral service	920-954-7200
Shopping centers Fox River Mall (<i>more than 180 stores</i>) Anchors: J.C. Penney, Sears, Target, Macy's, Scheels All Sports Northland Mall Anchors: Shopko, Kohl's	
Storage facilities Available on-campus in Residence Halls as space permits (<i>furniture may not be stored on campus</i>)	
All Seasons Storage Badgerland Storage Four Seasons Storage Stor-It	920-730-4284 920-788-2212 920-731-5324 920-734-1265
Taxicabs Appleton-Neenah-Menasha Taxi Community Cab Fox Valley Cab	920-733-4444 920-788-4645 920-734-4546

Directions to Lawrence

From Chicago, bypassing Milwaukee

I-94 north from Chicago joins I-894 south of Milwaukee. I-894 joins Highways 45 and 42 north of Milwaukee. Continue north on Hwy 41 to Appleton. Take the College Avenue exit and proceed east four miles through downtown Appleton to Campus.

From the Twin Cities

I-94 east to Hwy 10 (Osseo, Wis.). Hwy 10 east to Appleton, connecting with the Hwy 441 bypass. Take the College Avenue exit and proceed west two miles to campus.

Driving times

Chicago, Ill. (the Loop)	3.5 hours
Green Bay, Wis.	30 minutes
Iowa City, Iowa	5.5 hours
Madison, Wis.	2 hours
Milwaukee, Wis.	2 hours
Minneapolis/St. Paul, Minn.	5.5 hours

IMPORTANT INFORMATION

Campus address

Lawrence University
711 E Boldt Way
Appleton, WI 54911-5690

Emergency Resources

Campus Safety	920-832-6999
Student Life Office	920-832-6596
Wellness Services	920-832-6574
Appleton Police Department	920-832-5500
Appleton Fire Department	920-832-5810
ThedaCare Regional Medical Center-Appleton	920-731-4101
St. Elizabeth Hospital	920-738-2000
Outagamie County Crisis Intervention Center	920-832-4646

Websites

<http://www.lawrence.edu/>
<http://www.lawrence.edu/conservatory/webcasts> (listen live to conservatory concerts)
<http://www.lawrence.edu/students/services/student-life> (Dean of Students office)

Residence hall _____ Room number _____

Mailing address _____

Student email address _____ @lawrence.edu

Roommate's name _____

Roommate's parents _____ Phone _____

Residence hall director _____ Phone _____

Faculty advisor's name _____ Phone _____