

Dear Colleagues:

The 12th International Workshop on Non-neutral Plasmas is just a few days away. This message contains some additional information and a repetition of information from the previous communication:

NEW AND/OR CHANGED INFORMATION

Abstracts and a detailed **program** are available on the conference webpage:

<http://www.lawrence.edu/s/nnp17/conference-schedule>

Contributed poster presenters can (and are encouraged to) display their posters for the entire conference independent of which poster session they are assigned. Invited and contributed speakers are encouraged to present posters on their talks, but due to space constraints should only display their posters during their assigned session (Monday and Wednesday speakers in P1/Monday poster session and Tuesday and Thursday speakers in P2/Tuesday poster session).

The screen/projector has an **aspect ratio of 4:3**. We are hoping that the 7 minute Q&A after each talk will be interactive. Speakers are encouraged to include discussion topics for the Q&A and participants are encouraged to use the Q&A sessions to engage with speakers and fellow conference participants. **Speakers please load your presentation on to the presentation laptop prior to your session using a USB drive.**

Information about the conference **proceedings** to be published by the American Institute of Physics (AIP) will be forthcoming.

Arrival by car:

- If you are arriving by car, you will likely be arriving near Appleton on **northbound Interstate-41**. Take the College Avenue exit and head east/right. Stay on College Avenue (about 4 miles) until you reach downtown or campus which is just beyond downtown. There is a parking ramp adjacent to the Radisson. You may park on campus in any of the campus lots. **No parking pass is required during the summer.** See campus map #14 and #27 for suitable lots.

Check-in (CHANGE FROM LAST COMMUNICATION):

- Official check-in will be in the atrium between **Steitz Hall and Youngchild Hall** (map #3/4) between 3:00 and 6:00 PM. Conference packets and badges can also be picked up at the reception (6:00-8:00 PM) in the Warch Campus Center (map #39) or prior to the opening session on Monday morning. Campus map: http://www.lawrence.edu/mw/campusmap_2016_1.pdf

Check-in (CHANGE FROM LAST COMMUNICATION):

- Official check-in (including campus housing key pick-up) will be in the atrium between **Steitz Hall and Youngchild Hall** (map #3/4) between 3:00 and 6:00 PM on Sunday 9 July. Conference packets and badges can also be picked up at the reception (6:00-8:00 PM) in the Warch Campus Center (map #39) or prior to the opening session on Monday morning. Campus map: http://www.lawrence.edu/mw/campusmap_2016_1.pdf
- **LATE CHECK-IN (6 PM-midnight) FOR CAMPUS HOUSING WILL BE IN THE ENTRANCE TO HIETT HALL (map #8). ENTER FROM THE CAMPUS SIDE (AWAY FROM THE RIVER) ON THE THIRD**

FLOOR. IF YOU EXPECT TO ARRIVE AFTER MIDNIGHT PLEASE NOTIFY MATT STONEKING (matthew.r.stoneking@lawrence.edu). IF YOU ARE DELAYED AND ARRIVE AFTER MIDNIGHT CALL MATT STONEKING (920-851-2025).

- **IF YOU HAVE TROUBLE WITH ROOM KEYS OR ARE MISSING LINENS OR TOWELS IN YOUR ROOM, CALL BEN KLEIN (678-822-7122).**

Welcome reception:

- The welcome reception will be in the Pusey Room of the **Warch Campus Center** (map #39) from 6:00 to 8:00 PM. The building is entered from the campus side (away from the river) on the third floor. The Pusey Room is past the information desk on the same floor as the entrance.

Breakfasts and Lunches:

- Conference registration includes breakfasts (M-F) and lunches (M-Th) in Andrew Commons dining hall on the lowest level of the **Warch Campus Center** (map #39). Your conference badge is your meal ticket. **The dining hall is open for breakfast from 7:00 to 8:30 AM and for lunch from 11:30 – 1:00 PM.**

Run/jog along the Fox River: Bring your running shoes. For those who are interested, there will be a 5 km run/jog on Wednesday morning. We will meet at 6:45 AM outside Hiatt Hall, the campus housing location.

Weather forecast: Daily high temperatures are expected to be 75-85 F / 25-29 C. Thunderstorms are possible, especially early in the week.

INFORMATION REPEATED FROM PREVIOUS COMMUNICATION:

Arrival information:

- If you are arriving at the Appleton International Airport (that's what they call it! Airport code ATW), you can take a cab or Uber ride to either the Radisson Paper Valley Hotel or to campus, depending on your accommodations. Your campus destination is **Steitz Hall**. Ask your driver to drop you at the campus driveway off Drew St. just south of College Ave. See the campus map (#3) https://www.lawrence.edu/mw/campusmap_2016_1.pdf
- If you are arriving by car, you will likely be arriving near Appleton on **northbound Interstate-41**. Take the College Avenue exit and head east/right. Stay on College Avenue (about 4 miles) until you reach downtown or campus which is just beyond downtown. There is a parking ramp adjacent to the Radisson. You may park on campus in any of the campus lots and will get a visiting parking pass once you check-in. See campus map #14 and #27 for suitable lots.

Welcome reception:

- The welcome reception will be in the Pusey Room of the **Warch Campus Center** (map #39) from 6:00 to 8:00 PM.

On-campus housing:

- On-campus housing is in **Hiatt Hall** (map #8). Linens, towels, and soap are provided. Most rooms have shared bathrooms. The building is air-conditioned and a one minute walk from the site of the conference sessions. You will be issued a keycard for building access at all hours and a room key.

Off-campus housing:

- If you are staying at the **Radisson Paper Valley Hotel**, it is about 0.53 mi = 0.85 km walk to Steitz Hall where the conference sessions will take place. From the hotel, head east on College Avenue to Drew St. Take the angled sidewalk across the campus green toward Main Hall (with the white cupola). Steitz Hall (map #3) is immediately behind Main Hall. Enter the atrium doors. Please remember that conference registration includes breakfasts and lunches on-campus.

Breakfasts and Lunches:

- Conference registration includes breakfasts (M-F) and lunches (M-Th) in Andrew Commons dining hall on the lowest level of the **Warch Campus Center** (map #39). Your conference badge is your meal ticket.

Conference sessions:

- All talks will take place in **Steitz Hall** room 102 (map #3). Regular invited talks are 28 minutes plus 7 minutes for Q&A. Long invited/plenary talks are 38 minutes plus 7 minutes for Q&A. Contributed talks are 23 minutes plus 7 minutes for Q&A. Details about uploading presentation slides in advance will be forthcoming.
- Poster sessions will take place in the **atrium** connection Steitz Hall and Youngchild Hall (map #3/4). Poster boards are non-standard size: 35 inches vertical by 48 inches horizontal, on separate easel stands (see photo on the conference website).
- Invited speakers may also present a poster.
- See the conference website for the program: <https://www.lawrence.edu/s/nnp17/conference-schedule>

Happy Hour:

- Happy hour will be a cash bar at the **Viking Room**, the on-campus tavern from 8:00 to 10:00 PM on Monday. The VR is located in the lower level of **Memorial Hall** (map #36).

Conference Dinner:

- The conference dinner will be in the Esch-Hurvis Room on the second floor (down one from the entry level) of the **Warch Campus Center** from 7:00 to 9:00 PM on Tuesday.

Excursion:

- See the conference website for some details on the conference excursion to take place on Wednesday afternoon. Departure and return times will be announced at the conference. A buffet dinner is included in the excursion.

Proceedings:

- Details about the conference proceedings (to be published by the American Institute of Physics) will be forthcoming.

Safe travels and we look forward to seeing you in Appleton soon.

Matt Stoneking, Local organizer

James Danielson, Program chair

Ellen Walsh, Conference administrator