

## Policy on Students Studying Remotely in In-Person and Hybrid Courses

Approved by the Committee on Instruction on July 24, 2020

In response to many inquiries from faculty and students, the Committee on Instruction discussed the circumstances under which students should be permitted to take in-person or hybrid courses remotely. The Committee acknowledges this is a thorny question and has sought to balance the needs and concerns of students and faculty in this time of unprecedented uncertainty and complexity for Lawrence.

Departments and programs that will be offering **in-person or hybrid courses** for some or all of their fall 2020 schedule will need to provide the option for students to study remotely in a course as an exception under the following circumstances:

- a) It is *required* for a particular major, minor, or interdisciplinary area, *or*
- b) It is a *prerequisite* for other courses in a particular department or program,

Unless it will be offered again in winter or spring 2021.

If either of the above conditions are met, then the relevant department or program **must** provide an alternative arrangement for any student who needs the course in order to graduate (e.g., senior majors), but who will not be on-campus in fall 2020. This arrangement could take several forms: the instructor might allow the student(s) in question to take the course remotely, with adjusted assignments and expectations; the department might offer an additional section of the course in the winter or spring terms; the student(s) might be advised to take a different course that would fulfill the requirement; the department might allow the student to replace the course with an IS, TUT, or DS.

This provision does not cover situations in which a student who will not be on-campus wishes to take an in-person course as an elective or in order to fulfill a GER. There may be other circumstances where instructors may wish to include students studying remotely in an in-person or hybrid course. The only circumstances in which they are obligated to do so are those listed above.

We encourage departments and programs to work with advisers and with the Center for Academic Success to identify students in these situations and include them in the courses identified above. Departments and programs should be prepared before the start of the term to include students studying remotely in the above circumstances.