

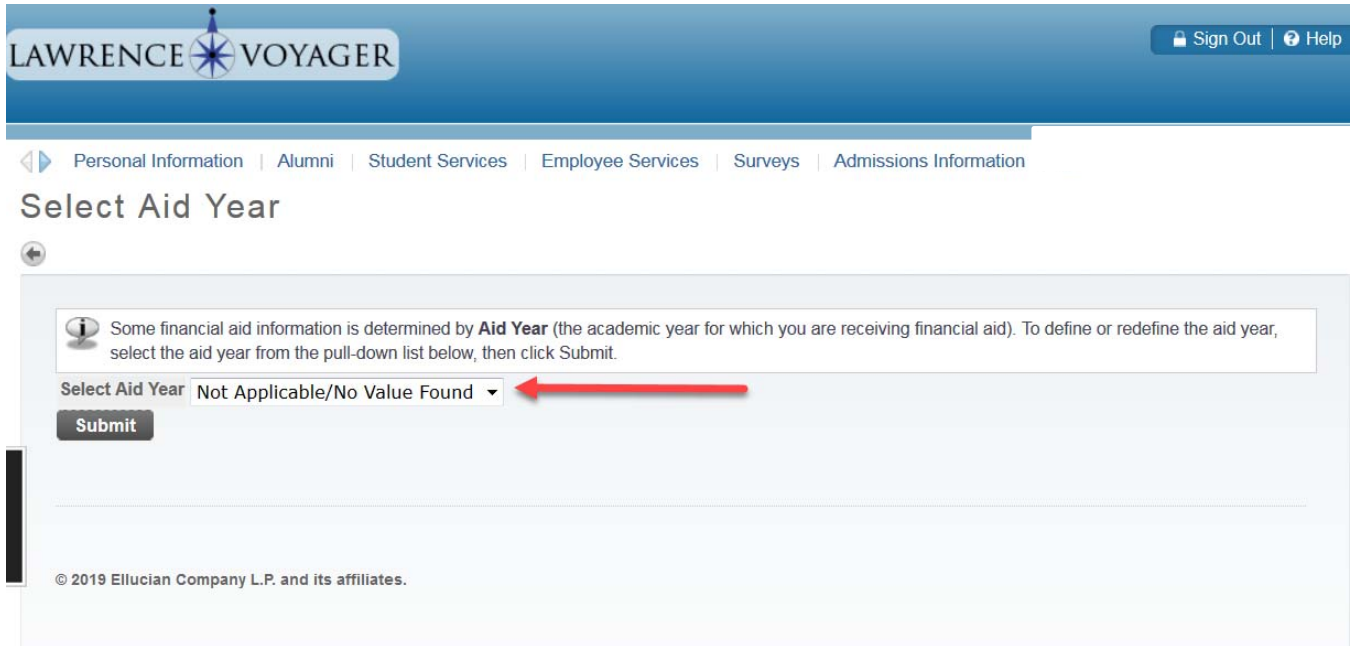
How to Accept or Decline Your Federal Loan(s) in Voyager

If you haven't activated your Lawrence account yet, please start here: www.lawrence.edu/admissions/account-registration

1. Go to www.lawrence.edu/info/offices/financial-aid/loans
2. Click on the "Accept or Decline Loans in Voyager" link.

The screenshot shows the Lawrence University website's 'Loans' page. At the top, there is a dark blue navigation bar with a search icon and links for 'Deposit', 'Apply', 'Visit', 'Give', 'Afford', and 'MENU'. Below this is the Lawrence University logo and a horizontal menu with links for 'About', 'Admissions', 'Academics', 'Conservatory', 'Athletics', 'Library', and 'Student Life'. A breadcrumb trail reads 'OFFICES & INFORMATION / OFFICES A-Z / FINANCIAL AID / LOANS'. The main heading is 'Loans'. On the left, a sidebar menu includes 'Offices & Information', 'News', 'Directories', 'Offices A-Z', 'Financial Aid', 'Apply for Financial Aid', 'Contact', and 'Important Dates'. The main content area is titled 'Loan Options' and is divided into 'Student Loan Options' (listing Federal Direct Subsidized/Unsubsidized Loan, Federal Perkins Loan, and Private Student Loan Options) and 'Parent Loan Options' (listing Federal Parent PLUS Loan and Private Parent Loan Options). Below this is the heading 'Steps to Receiving Your Loan(s)'. On the right, there is a yellow box containing a blue button labeled 'Accept or Decline Loans in Voyager', which is highlighted by a red arrow. Below the yellow box is the 'Additional Resources' section, which includes links for 'How to Accept Your Loan in Voyager (PDF)' and 'Federal Direct Stafford Loan Services'.

3. Login to Voyager.
4. Select the Aid Year and click on the “Submit” button



The screenshot shows the top navigation bar of the Lawrence Voyager website. The logo "LAWRENCE VOYAGER" is on the left, and "Sign Out" and "Help" are on the right. Below the navigation bar is a menu with links: "Personal Information", "Alumni", "Student Services", "Employee Services", "Surveys", and "Admissions Information". The main heading is "Select Aid Year". Below the heading is a back arrow icon. A message box contains the text: "Some financial aid information is determined by **Aid Year** (the academic year for which you are receiving financial aid). To define or redefine the aid year, select the aid year from the pull-down list below, then click Submit." Below the message is a form with a label "Select Aid Year" and a dropdown menu currently showing "Not Applicable/No Value Found". A red arrow points to the dropdown menu. Below the dropdown is a "Submit" button. At the bottom left of the page, there is a copyright notice: "© 2019 Ellucian Company L.P. and its affiliates."

5. Click on the “Accept/Decline Loans” tab

LAWRENCE VOYAGER

Sign Out | Help

Personal Information | Alumni | Student Services | Employee Services | Surveys | Admissions Information

Award Package By Aid Year 2019-2020 Academic Year

General Information | Financial Aid Overview | **Accept/Decline Loans** | Cost of Attendance | Terms and Conditions | Outside Scholarships

Messages that are directed to all financial aid applicants, or to you personally, display below. You can reply to a message via e-mail by clicking Respond.

Message	Date Posted
Your family's special circumstances have been reviewed, and your financial aid package reflects the adjustments we made to your financial aid application.	Apr 30, 2019

Respond

Click on each tab displayed on this page to view your financial details for this aid year. If you have questions regarding your financial aid, please contact the Financial Aid Office.

Please click on the “Financial Aid Overview” tab to review your financial aid.

If you have been offered a loan or loans, you must first read through and accept the **Terms and Conditions** of the award as stated under the “Terms and Conditions” tab. Once you have accepted the terms and conditions, click on the the “Accept/Decline Loans” tab to accept/decline your loan(s).

[Select Another Aid Year](#)

6. Review your **three options**

- **Option 1:** Accept all of the loans offered to you.
- **Option 2:** Choose Decline or Accept for each loan.
- **Option 3:** Accept a partial amount of your loan.

Option 1: Accept all of the loans offered to you.

A) Click on the “Accept Full Amount All Awards” button at the bottom of the screen.

LAWRENCE VOYAGER Sign Out

Personal Information | Alumni | Student Services | Employee Services | Surveys | Admissions Information | General Student Information

Award Package By Aid Year 2019-2020 Academic Year

General Information | Financial Aid Overview | **Accept/Decline Loans** | Cost of Attendance | Terms and Conditions | Outside Scholarships

[Print](#)

Options to accept/decline loans include:

1. Accept the full amount by selecting Accept Full Amount of All Loans.
2. Choose Decline or Accept for each loan.
3. Accept a partial amount by selecting Accept and entering the amount in the Accept Partial Amount field.

Award Decision

Fund	Status	Term	Amount	Accept Award	Accept Partial Amount
Federal Direct Subsidized Loan	Offered	Fall Term 2019	\$1,167.00	Select Decision ▼	<input type="text"/>
	Offered	Winter Term 2020	\$1,167.00	Select Decision ▼	<input type="text"/>
	Offered	Spring Term 2020	\$1,166.00	Select Decision ▼	<input type="text"/>
Fund Total:			\$3,500.00		
Federal Direct Unsubsidized Loan	Offered	Fall Term 2019	\$667.00	Select Decision ▼	<input type="text"/>
	Offered	Winter Term 2020	\$667.00	Select Decision ▼	<input type="text"/>
	Offered	Spring Term 2020	\$666.00	Select Decision ▼	<input type="text"/>
Fund Total:			\$2,000.00		

If you accept a loan, check below to see if you need to complete Entrance Counseling and/or a Master Promissory Note (MPN).

Accept Full Amount All Loans **Submit Decision**

Unsatisfied Disbursement Requirements

Option 2: Choose Decline or Accept for each loan.

- A) Choose Accept or Decline from the “Accept Award” drop-down menu
- B) Click on the “Submit Decision” button when finished

LAWRENCE VOYAGER Sign Out

Personal Information | Alumni | Student Services | Employee Services | Surveys | Admissions Information | General Student Information

Award Package By Aid Year 2019-2020 Academic Year

General Information | Financial Aid Overview | **Accept/Decline Loans** | Cost of Attendance | Terms and Conditions | Outside Scholarships

[Print](#)

Options to accept/decline loans include:

1. Accept the full amount by selecting Accept Full Amount of All Loans.
2. Choose Decline or Accept for each loan.
3. Accept a partial amount by selecting Accept and entering the amount in the Accept Partial Amount field.

Award Decision

Fund	Status	Term	Amount	Accept Award	Accept Partial Amount
Federal Direct Subsidized Loan	Offered	Fall Term 2019	\$1,167.00	Select Decision ▼	<input type="text"/>
	Offered	Winter Term 2020	\$1,167.00	Select Decision ▼	<input type="text"/>
	Offered	Spring Term 2020	\$1,166.00	Select Decision ▼	<input type="text"/>
			Fund Total:	\$3,500.00	
Federal Direct Unsubsidized Loan	Offered	Fall Term 2019	\$667.00	Select Decision ▼	<input type="text"/>
	Offered	Winter Term 2020	\$667.00	Select Decision ▼	<input type="text"/>
	Offered	Spring Term 2020	\$666.00	Select Decision ▼	<input type="text"/>
			Fund Total:	\$2,000.00	

If you accept a loan, check below to see if you need to complete Entrance Counseling and/or a Master Promissory Note (MPN).

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Unsatisfied Disbursement Requirements

Option 3: Accept a partial amount of your loan.

- A) Select Accept from the “Accept Award” drop-down menu
- B) Enter the amount in the “Accept Partial Amount” field
- C) Click on the “Submit Decision” button

Options to accept/decline loans include:

1. Accept the full amount by selecting Accept Full Amount of All Loans.
2. Choose Decline or Accept for each loan.
3. Accept a partial amount by selecting Accept and entering the amount in the Accept Partial Amount field.

Fund	Status	Term	Amount	Accept Award	Accept Partial Amount
Federal Direct Subsidized Loan	Offered	Fall Term 2019	\$1,167.00	Accept	1000
	Offered	Winter Term 2020	\$1,167.00	Accept	1000
	Offered	Spring Term 2020	\$1,166.00	Accept	1000
Fund Total:			\$3,500.00		
Federal Direct Unsubsidized Loan	Offered	Fall Term 2019	\$667.00	Decline	
	Offered	Winter Term 2020	\$667.00	Decline	
	Offered	Spring Term 2020	\$666.00	Decline	
Fund Total:			\$2,000.00		

If you accept a loan, check below to see if you need to complete Entrance Counseling and/or a Master Promissory Note (MPN).

If you make a mistake or change your plans about accepting or declining your loan(s), please contact the Financial Aid Office.

Accepted loans can be declined, and declined loans can be accepted.

Contact the Financial Aid Office at (920) 832-6583 or financial.aid@lawrence.edu.