

ACCREDITATION: Lawrence University is accredited as a degree-granting institution by the Higher Learning Commission. The Conservatory of Music is accredited by the National Association of Schools of Music. The B.A., B.M.A., or the B.Mus. is awarded upon completion of a four-year program, or both the B.A./B.Mus degrees may be earned upon completion of a five-year program. Lawrence also awards graduate credit for a limited number of summer programs serving teachers.

MERGER: The consolidation of Milwaukee-Downer College, Milwaukee, Wisconsin and Lawrence College, Appleton, Wisconsin as Lawrence University became effective on July 1, 1964.

#### CALENDAR:

Fall 2014 to present – Lawrence added an optional two-week December term to the regular calendar.  
Fall 1962 to present – Lawrence operates on a 3-term calendar, September to June. Each term consists of ten weeks of classes and a week of exams. The normal class period under this plan is three 70-minute sessions or two 110-minute sessions per week. The normal laboratory session is an additional three hours per week. Students may participate in affiliated off-campus programs based on a semester calendar. Student teaching is also semester-based. Prior to Fall 2001, courses for semester-length programs were listed under standard terms.  
Prior to Fall 1962 – Lawrence operated on a conventional semester calendar.

#### CREDIT:

Fall 2001 to present – a standard course is valued at 6 units, the equivalent of 3.333 semester hours or 5 quarter hours. Laboratories are not listed separately. Laboratory courses in the sciences are equivalent to those in other colleges that grant 5 semester or 8 quarter hours of credit.  
Fall 1962 to Fall 2001 – a standard course was valued at 1 credit, the equivalent of 3.333 semester hours or 5 quarter hours. Laboratories were not listed separately. Laboratory courses in the sciences were equivalent to those in other colleges granting 5 semester or 8 quarter hours of credit. Credit for special summer programs was awarded in semester hours and noted on transcripts.  
Prior to Fall 1962 – credit was awarded in semester hours.

#### COURSE NUMBERS:

Fall 2001 to present – 100-199, Introductory; 200-399, Foundation/Gateway; 400-599, Advanced; 600-699, Capstone; 900-999, Graduate Level  
Prior to Fall 2001 – 1-19 lower level; 20-99 upper level; summer courses named, but not numbered

#### GRADING SYSTEM:

Sept. 2001 to present – A = 4.00, A- = 3.75, B+ = 3.25, B = 3.00, B- = 2.75, C+ = 2.25, C = 2.00, C- = 1.75, D+ = 1.25, D = 1.00, D- = .75, F = 0.  
Sept. 1, 1985 to Sept. 2001 – A = 4, A- = 3-3/4, B+ = 3-1/4, B = 3, B- = 2-3/4, C+ = 2-1/4, C = 2, C- = 1-3/4, D+ = 1-1/4, D = 1, D- = 3/4, F = 0.  
Sept. 1, 1982 to Sept. 1, 1985 – A = 4, A- = 3-2/3, B+ = 3-1/3, B = 3, B- = 2-2/3, C+ = 2-1/3, C = 2, C- = 1-2/3, D+ = 1-1/3, D = 1, D- = 2/3, F = 0.  
July 1, 1972 to Sept. 1, 1982 – A = 4, B = 3, C = 2, D = 1, F = 0.  
Prior to July 1, 1972 – A = 3, B = 2, C = 1, D = 0, F = -1.

#### GRADE SYMBOLS:

AU Audit; no course credit  
DE Deferred; physical education only after 9/82  
DF Deferred; physical education only up to 9/82  
H Honors; not grade point application  
I Incomplete; lapses to F if work not completed by deadline  
IP In Progress; no credit; indicates multiple term course where final grade is retroactively applied to preceding terms  
NP Withdrew Without Penalty; no credit  
NR Unreported Grade; no credit; will lapse to F if not cleared  
P Pass; equivalent to undesignated grade of D or above; no grade points applicable  
R Failed, Subsequently Repeated; credit and points not counted toward degree  
S Satisfactory; equivalent to undesignated grade of C- or above; no grade points applicable

U Unsatisfactory; equivalent to D+ or below with no course credit  
W Withdrew; no credit  
WP Withdrew Passing; no credit  
WF Withdrew Failing; counts as F, except on approval of complete withdrawal from the University before the end of the term  
\* No Penalty; used with WP, WF to indicate withdrawal from the term; used with WF to indicate S/U option was selected  
# Repeated Course; credit and points not counted toward degree

#### GRADE POINT AVERAGES:

The degree grade point average includes all work done at Lawrence and in affiliated off-campus programs. A student must earn a 2.000 degree grade point average to qualify for a degree. The composite grade point average includes all college work of which we are aware and is used in determination of honors at graduation, selection for awards and prizes, and election to honorary societies.

#### REPEATED COURSE POLICY:

Students may repeat courses in which a grade of F is earned; the original grade is retained in the composite grade point average, but is removed from the computation of the degree grade point average and replaced with a new grade for the course. Repeated courses are noted on the transcript. Course numbers for music lessons, ensemble study, tutorial and independent study listings, and a small number of courses in other subjects may appear on a transcript more than once, but the nature of the course implies a change in content for each session.

#### ACADEMIC FORGIVENESS POLICY:

Students who are re-admitted to Lawrence University after being required to withdraw for unsatisfactory progress may request to have courses with unsatisfactory grades expunged from their records. If a student requests grades be expunged, it applies to **all** courses with grades of D+, D, D-, or F. The credits and grade points for expunged courses are excluded from total credit earned toward the degree and from the computation of the degree grade point average. These courses are, however, retained in the computation of the composite grade point average. A notation about any expunged courses appears on the transcript and an itemized record of the courses is retained as part of the student's overall permanent academic record.

ELIGIBILITY TO RE-ENROLL: Students are eligible to enroll unless otherwise noted on the transcript.

COMPETENCY AND DIVERSITY: As part of the new general education requirements effective Fall Term 2001, the university faculty has designated certain classes as meeting competency and diversity requirements. Symbols will appear in the "Comp" column following the course number for classes so designated. Symbols: G – global diversity, D – dimensions of diversity, A – B.A. foreign language competency, M – B.Mus. foreign language competency, Q – quantitative and mathematical reasoning, S – speaking intensive, W – writing intensive.

#### REQUIREMENTS FOR GRADUATION:

Fall 2001 to present – a minimum of 216 units for the B.A. B.M.A., or B.Mus. degrees; a minimum of 270 units for the five-year B.A./B.Mus. program  
Fall 1962 to Fall 2001 – a minimum of 36 course credits for the B.A. or B.Mus. degrees; a minimum of 45 credits for the five-year B.A./B.Mus. program  
Prior to Fall 1962 – 120 semester hours

#### CONVERSION OF ACADEMIC RECORDS AND TRANSCRIPT FORMAT:

During the fall term of 2001 the university converted to a new academic records system. As part of this conversion, course numbers were changed to 3 digits and the credit scale was changed from a standard course valued at 1 credit to 6 units. Academic records for all degree-seeking students in attendance during and after the conversion term have been changed to the new format. Records for non-degree students and graduates returning to take additional courses will be converted as practical, but in some cases may show academic work in both formats. Questions should be directed to [registrar@lawrence.edu](mailto:registrar@lawrence.edu) or 920.832.6583.  
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