

FACULTY ASSIGNMENTS - 2019-2020 (See the Faculty Handbook for committee and assignment descriptions)

I. Committees of the President

Accreditation and Assessment

Members: The Associate Dean of the Faculty for Academic Affairs (chair); the Director of Research Administration; the Director of Budget and Planning; the Secretary to the Board of Trustees; the Director of Student Life Technology and Assessment; the Director of Admissions; the University Archivist (on a consultative basis); a representative from the Office of Communications (on a consultative basis); at least three members of the faculty with assessment expertise or involvement in the quality initiative. Membership may be adjusted based on the accreditation cycle and nature of the quality initiative. Other administrators, faculty, or staff may be added in a consultative role or engaged in subcommittees designated for particular activities.

1. Arnold Shober
2. Nora Lewis
3. Kuo-ming Sung

Benefits

Members: Vice President for Finance and Administration (chair); Director of Financial Services; Director of Human Resources; Associate Director of Human Resources and Employee Wellness Coordinator, Associate Dean of Students for Health and Wellness; Senior Budget Analyst; two faculty members, one of whom has an interest in or experience with investments.

1. David Bell (interest in or experience with investments)
2. John Daniel

Diversity Affairs

Members: Three faculty members; the Vice President for Diversity and Inclusion (who serves as chair); the Dean of Spiritual and Religious Life; one representative from the office of the Vice President for Student Life; the Associate Dean of Students for Diversity; the Director of Human Resources; one representative from the office of the Dean of Admissions and Financial Aid; two student representatives from the LUCC Committee on Diversity Affairs (Jessenia Zelaya, Sarah Elise Navy). Other members of the campus community will be asked to serve in specific ways to help the committee accomplish its goals.

1. Horacio Contreras
2. Gerald Metalsky
3. Katherine Schweighofer

Financial and Physical Planning

Members: Provost and Dean of the Faculty (chair); Vice President for Finance and Administration (Vice-Chair); Executive Director of Budget and Planning; the Chair of the Sustainability Committee; three faculty members representing three separate divisions of the university, one of whom is a tenured member of the faculty of the Conservatory and one a tenured member of the faculty of the College; and two student representatives appointed by LUCC (Elliot Cordano, Diallo Richardson). If the Chair of the Sustainability Committee is a faculty member, then their involvement would count as one of the three faculty members. The Director of Facilities Services will join when appropriate.

1. Steven Jordheim (Conservatory Tenured)
2. Adam Galambos (College Tenured)
3. Jeff Clark

Sexual Harassment and Assault Resources & Education (SHARE)

Members: The Title IX Coordinator; the Associate Dean of Students for Health and Wellness or designee; no fewer than two members of the Faculty, preferably of diverse gender identities; the Associate Dean of Students for Campus Life; the Director of Human Resources or designee; the Director of Athletics or designee; a campus advocate; two staff members; and two student members recommended by LUCC, including one SAASHA member (Mary Oludaya, Fannie Vazquez, Ishita Agarwal (alternate)). The chair and additional staff are appointed by the President.

1. Ingrid Albrecht
2. Constance Kassor

Student Success

Members: The Vice President for Enrollment and Communications (chair); the Director of Faculty Advising; the Vice President for Diversity and Inclusion and Associate Dean of the Faculty or designate; the University Registrar or designate; a faculty representative from the Inclusive Pedagogy Committee; a faculty member without other formal administrative duties; the Director of Enrollment Planning; the Dean of Students; the Dean of Academic Success; the Director of Athletics; the Director of the Title III initiative (for the duration of the Title III initiative only); the Associate Dean of the Conservatory.

1. Mark Dupere (Inclusive Pedagogy)
2. Elizabeth Sattler (Fall 2019)
3. Jodie Sedlock (Winter, Spring 2020)

Sustainability

Members: A Chair, appointed by the president; Sustainability Coordinator who will serve as Vice-Chair; two faculty members representing different divisions of the University, one of whom must be tenure-track; two staff members appointed by the President, one of whom shall be a representative from Student Life and one of whom shall be a representative from Financial Services; two student representatives appointed by LUCC (Zhiru Wang, Elizabeth Bridgewater); and the Director of Facilities Services. If the Chair of the Sustainability Committee is a faculty member, then their involvement would count as one of the two faculty members. This will be an open committee that welcomes the participation of any individual to participate and may request participation of individuals with specific expertise or significant interest on an ad hoc basis.

1. Jeff Clark (tenure-line faculty member)
2. Monica Rico

Tenure, Promotion, Reappointment, and Equal Employment Opportunity

Members: Five tenured members of the University Faculty, including at least one from each of the four academic divisions of the University, but no one from a department of which a member is a candidate for tenure; the Provost and Dean of the Faculty (*ex officio*). Unless circumstances require otherwise, members shall be appointed for two-year terms so that no more than three are replaced in a single academic year. Members are chosen by the President from a list of faculty members nominated by the tenured members of the Governance Committee, the list to consist of at least two names for each vacancy on the Committee.

1. Jeff Collett (2018-19, 2019-20) (Natural Sciences)
2. Karen Carr (2017-18, 2018-19, 2019-20) (At Large)
3. Jason Brozek (2018-19, 2019-20) (Social Sciences)
4. Samantha George (2019-20, 2020-21, 2021-22) (Fine Arts)
5. Lifong Vetinde (2019-20, 2020-21, 2021-22) (Humanities)

II. Assignments of the President

Parliamentarian and Alternate Parliamentarian

Two members of the faculty designated by the President on the recommendation of the Governance Committee to serve in this function at meetings of the Faculty. This designation does not count as a faculty committee assignment.

1. Craig Thomas
2. Dave Burrows (Fall 2019), Randall McNeil (Winter/Spring 2020)

III. Committees of the Faculty of the University – Presented to the Faculty for Approval

Academic Advising

Members: A faculty member appointed as Director of Advising (chair); the Dean of Academic Success (ex officio); the Registrar (ex officio); the Dean of Students or designee (ex officio); four faculty members representing different academic divisions in the College and Conservatory, serving two-year staggered terms (ideally one of whom has recently taught Freshman Studies); two students appointed by LUCC (Ann Pyram, Donovan Elliot), including the CORE leader supervisor and one other student representative (ideally one student in the Bachelor of Arts and one in the Bachelor of Music program).

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| 1. Rosa Tapia | (Director of Advising/Humanities) |
| 2. Pete Gilbert (2019-20, 2020-21) | (Library) |
| 3. Andy Mast (2019-20) | (Fine Arts) |
| 4. Elizabeth De Stasio (2019-20) | (Natural Sciences) |
| 5. Linette Ramos (2019-20, 2020-21) | (Social Sciences) |

Curriculum (core service)

Members: The Provost and Dean of the Faculty (chair); the Dean of the Conservatory; one member of the faculty from each division; the Director of the Library (*ex officio*); the Registrar (*ex officio*); two students appointed by LUCC (Jessica Toncler, Nils Carlson). Faculty members are appointed to staggered two-year terms.

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| 1. Alyssa Hakes (2019-20, 2020-21) | (Natural Sciences) |
| 2. Matt Ansfield (2019-20, 2020-21) | (Social Sciences) |
| 3. Nancy Lin (2018-19, 2019-20) | (Fine Arts) |
| 4. Brigid Vance (2018-19, 2019-20) | (Humanities) |
| 5. Madera Allan (2019-20) | (At Large) |

Freshman Studies Advisory

Members: Freshman Studies Director (chair); five other members of the faculty, one—including the Director—from each division; a representative from the Center for Academic Success (spring term only); the incoming Director (in the winter term prior to appointment, either as one of the faculty members or in addition). Faculty members are appointed to staggered two-year terms.

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| 1. Garth Bond, Chair and FS director | |
| 2. Hillary Caruthers (2019-20, 2020-21) | (Social Sciences) |
| 3. Doug Martin (2019-20, 2020-21) | (Natural Sciences) |
| 4. Victoria Kononova (2018-19, 2019-20) | (Humanities) |
| 5. Danielle Joyner (2019-20, 2020-21) | (Fine Arts) |
| 6. Copeland Woodruff (2019-20, 2020-21) | (Conservatory) |

Governance (core service)

Members: Six members of the faculty, to include at least one from the Conservatory and at least three from the College; the Provost and Dean of the Faculty (*ex officio*).

- 1. Kimberly Dickson (2018-19, 2019-20); Karen Hoffmann (Fall 2019)
- 2. Mark Phelan (2018-19, 2019-20)
- 3. Nancy Wall (2018-19, 2019-20)
- 4. Scott Corry (2019-20, 2020-21)
- 5. Lori Hilt (2019-20, 2020-21)
- 6. Mark Urness (2019-20, 2020-21) (Conservatory)

Honors

Members: Two members of the Faculty (one as chair, and the second as vice-chair who may become chair the following year); three additional faculty members who will serve on the Committee for spring term only

- 1. Antoinette Powell (Chair – ongoing role)
- 2. David McGlynn (Full year)
- 3. Joe Gregg (Spring only)
- 4. Thelma Jimenez-Anglada (Spring only)
- 5. Ian Bates (Spring only)

Inclusive Pedagogy

Membership: Mellon Grant on Inclusive Pedagogy Project Director (chair); Vice President for Diversity and Inclusion (*ex officio*); Director of Instructional Technology (*ex officio*); four to five faculty members, to be selected in consultation with the chair; additional staff members may be recommended by the chair. Generally, members will be appointed for one-year, renewable terms.

- 1. Dave Burrows (Chair Fall 2019);
- 2. Kathy Privatt (2019-20; Chair Winter-Spring 2020)
- 3. Martyn Smith (2017-18, 2018-19, 2019-20)
- 4. Adriana Brook (2018-19, 2019-20)
- 5. Brian Piasecki (2018-19, 2019-20)
- 6. Mark Dupere (2018-19, 2019-20)
- 7. Terry Gottfried (2019-20)

Institutional Animal Care and Use

Members: Membership is constituted to be in compliance with the guidelines established by the National Institutes of Health, Office of Laboratory Animal Welfare: two faculty members with relevant research expertise; a veterinarian; and a disinterested person who is not a scientist and who is not employed by Lawrence University. Faculty members are appointed by the Provost upon the recommendation of the Governance Committee.

- 1. Judith Humphries (2018-19, 2019-20) (Animal care experience)
- 2. Jodi Sedlock (Animal care experience)

Institutional Review Board (IRB)

Members: Four faculty members (with varying backgrounds and including at least one member whose primary concerns are in scientific areas and at least one member whose primary concerns are in nonscientific areas), one of whom will serve as chair, one member from outside the Lawrence community (appointed by the Provost in consultation with the chair). If the chair is substantially involved in any research activity under review, one of the other faculty members assigned to the

IRB will, with the approval of the other members, assume the duties of the chair for the purposes of administering the review and oversight of said research activity. Note: The membership will be constituted in compliance with the “regulations on protecting human subjects in research” from the Department of Health and Human Services (<https://www.hhs.gov/ohrp>).

1. Peter Peregrine (Chair)
2. Andrew Sage
3. Anne Haydock
4. Brenda Jenike (Fall 2019); Peter Glick (Winter, Spring 2020)

Instruction

Members: The Associate Dean of the Faculty for Academic Affairs (chair), a representative of the Dean of the Conservatory, four members of the Faculty (one from each of the divisions of the University), two students appointed by LUCC (Ishita Agarwal, Nalan Zhai, alternates: Jonah Sharp, Thai Nguyen). Faculty members are appointed to two-year staggered two-year terms.

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| 1. Julie Rana (Winter, Spring 2019, 2019-2020) | (Natural Sciences) |
| 2. Asha Srinivasan (2019-2020, 2020-2021) | (Fine Arts) |
| 3. Randall McNeill (Winter, Spring 2019, 2019-2020) | (Humanities) |
| 4. Steve Wulf (Fall, Winter 2018-19, 2019-2020) | (Social Sciences) |

Off-Campus Programs

Members: Director of Off-Campus Programs and three faculty members interested in topics of study abroad administration.

1. Tim Albright
2. Carla Daughtry (continuing)
3. Peter John Thomas

Public Events

Members: Five faculty members, to include the chair, the Fine Arts Colloquium Coordinator, the Main Hall Forum Coordinator (who organizes the Main Hall Forum and the Harrison Symposium), the Science Hall Colloquium Coordinator, and the chair of the Visiting Presenters Committee (who coordinates musical selections for Convocations); a representative of the President’s office; the Vice President for Student Life; two students appointed by LUCC (Dylan Patenaude, Shania Johnson). Faculty members are appointed to staggered two-year terms.

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| 1. Beth Zinsli (2018-2019, 2019-2020) | (Chair, and Fine Arts colloquium coordinator) |
| 2. Chloe Armstrong (2019-20, 2020-21) | (Main Hall Forum & Harrison Forum coordinator) |
| 3. Alison Fleshman (2019-20, 2020-21) | (Science Hall colloquium coordinator) |
| 4. Catherine Kautsky (2019-20, 2020-21) | (Visiting Presenters Committee) |
| 5. Lena Khor (2018-19, 2019-20) | (At large) |

IV. Assignments of the Faculty of the University

College Representative on the Conservatory Advisory Committee

One faculty member of the College who will serve on the Conservatory Advisory Committee and attend Conservatory faculty meetings.

1. Alan Parks

Director of Advising

One faculty member who assigns advisees, coordinates information and workshops for academic advisors, and oversees advising initiatives.

1. Rosa Tapia

Faculty Advancement Resource Person

Each academic year the Provost will designate one or more members of the faculty to serve as an advisor to assist candidates preparing their materials for reappointment, tenure, or promotion. Those assigned to this position shall serve an advisory role in the preparation of candidates' materials to supplement the advice from departmental colleagues. It is expected that persons serving in this role will have previously served as members of the Committee on Tenure, Promotion, Reappointment and Equal Opportunity.

1. Jodi Sedlock (Fall 2019)
2. Marcia Bjornerud (Winter, Spring 2020)
3. Anthony Padilla

Faculty Athletics Representative

The Faculty Athletics Representative is a faculty member nominated by the Governance Committee and appointed by the President for a three-year term with the possibility of one-year renewal appointments at the end of the third year.

1. Kathy Privatt (2016-17, 2017-18, 2018-19, 2019-20)

Faculty Representatives to the Lawrence University Community Council (LUCC)

The Vice President for Student Life and two members of the Faculty.

1. Angela Vanden Elzen
2. Dylan Fitz (Fall 2019), Graham Sazama (Winter-Spring 2020)

Faculty Secretary

One member of the Faculty who will record actions of the Faculty and prepare minutes of Faculty meetings.

1. Jill Thomas

Honor Council Advisor

The Provost appoints an academic administrator or faculty member to act as an ex-officio non-voting advisor to the Honor Council. The advisor is appointed for multiple years, with shadowing or overlap to provide continuity.

1. Celia Barnes

Summer Research Coordinator

One faculty member who coordinates the information and hiring of summer research students and manages funds for off-campus summer research opportunities.

1. Andrew Knudsen

V. Committees of the Faculty of the Conservatory of Music

Conservatory Administration

Members: The Committee comprises two members of the Faculty of the Conservatory, who serve two-year terms, and the Associate Dean of the Conservatory, who chairs the Committee. In addition, the B.A. in Music advisor serves as an ad hoc voting member of the committee on matters pertaining to the B.A. in Music curriculum.

1. Steven Spears (2020-21, 2021-22)
2. Matthew Arau (2019-20, 2020-21)

Conservatory Advisory

Members: The Committee comprises five members of the Conservatory Faculty, one of whom, excluding those also serving as administrators, will act as Chair; one member of the Faculty of Lawrence and Downer Colleges; the Dean of the Conservatory and no more than one Associate Dean of the Conservatory. Conservatory faculty serve staggered two-year terms and represent each of the following areas in the Conservatory: two from performance and one each from music education, theory/musicology/composition, and ensembles.

1. Philip Swan (Fall 2019, Winter2020); Stephen Sieck (Spring 2020) (Music Education)
2. Ann Ellsworth (2019-20, 2020-21) (Performance)
3. Michael Mizrahi (2019-20, 2020-21) (Performance)
4. Rebecca Perry (2018-19, 2019-20) (Theory/History/Composition)
5. Dane Richeson (2018-19, 2019-20) (Ensembles)

Visiting Presenters

Members: The committee comprises three members of the Conservatory faculty: one from the performance departments, one from the academic departments, and one from any Conservatory department. Members serve staggered three-year terms.

1. John Holiday (2018-19, 2019-20, 2020-21)
2. Catherine Kautsky (2019-20, 2020-21, 2021-22)
3. Andrew Crooks (2019-2020 only)

VI. Assignments of the Faculty of the Conservatory of Music

Bachelor of Arts in Music Advisor

One member of the faculty of the Conservatory of Music who will advise Bachelor of Arts in Music students about general requirements and non-recital *Senior Experience* projects and who will serve as an ad hoc member of the Conservatory Administration Committee when it considers proposals for such projects. The B.A. in Music advisor is not necessarily the academic advisor of any student pursuing the B.A. in Music.

1. Sara Ceballos

VII. Task Forces

Howard Hughes Medical Institute (HHMI) Grant Implementation Task Force

Members: HHMI Program Director (chair); the Director of Research Administration (*ex officio*); the Grant Evaluation Analyst and Coordinator (*ex officio*); three faculty members, ideally one from each natural science department, serving one-year terms; the Vice President for Diversity and Inclusion (*ex officio*); the Dean of Academic Success (*ex officio*); the Quantitative Skills Specialist (*ex officio*); the Instructional Designer (*ex officio*); a representative from the Development office.

1. Stefan Debbert (HHMI Program Director, Chair)
2. Deanna Donohoue (Chemistry)
3. Brian Piasecki (Biology)
4. Megan Pickett (Physics)

Reappointment Tenure and Promotion Task Force

Members: Project Director, six faculty co-chairs, two for each working group. Ideally, each faculty pair will consist of a faculty member from the college and another member from the Conservatory of Music. Between two and three additional faculty participants per working group. The Vice President for Diversity and Inclusion in an advisory role.

1. Robert Williams (Director)

Working Group on Evaluation of Teaching

1. Peter Blitstein, Associate Professor of History (co-chair)
2. Karen Leigh-Post, Professor of Music (co-chair)
3. Stephanie Burdick-Shepherd
4. Israel Del Toro

Working Group on Mentoring

1. Kim Dickson (co-chair)
2. Andy Mast (co-chair)
3. Alison Guenther-Pal
4. Dena Skran
5. Jesus Smith

Working Group on Scholarly & Creative Activity

1. Mark Jenike (co-chair)
2. Erin Lesser (co-chair)
3. Karen Carr
4. Andrew Knudsen
5. Brigetta Miller