

PREAMBLE

The Faculty Handbook describes the overall governance structure of the University as well as the rights, rules, and procedures that the Lawrence University Faculty has adopted in order to govern itself fairly and effectively. In addition, portions of the Handbook describe personnel, salary, and benefit policies and practices. The Handbook is divided into the eight chapters below.

Chapter I: Governance of the University. Describes the makeup and areas of responsibility that belong to the Board of Trustees, the Administration, and the Faculty. This chapter may be changed only by the Board of Trustees.

Chapter II: Organization of the Faculty. Describes the details of the Faculty governance system and may be changed by a vote of the Faculty. Changes to committees of the President require consent of the President.

Chapter III: Personnel Policies and Practices. While the policies and practices delineated in this chapter are the responsibility of the Faculty and may be changed by the Faculty with the consent of the President, any action modifying the role of the Trustees in this process must be ratified by the Trustees.

Chapter IV: Salaries and Benefits. Material in this chapter may be changed by the President upon recommendation of the Director of Human Resources and the Governance Committee at any time without prior notice, except as required by law. Major changes in benefits must be approved by the Board of Trustees.

Chapter V: Expectations, Obligations, and Guidelines. Material in this chapter informs a faculty member's role at Lawrence. Any changes to this chapter must be approved by both the Faculty and the Provost and Dean of the Faculty.

Chapter VI: Academic Support and Professional Development. Describes services designed to enable faculty members to carry out their teaching and scholarly responsibilities and to enrich the performance of those responsibilities. This chapter may be changed by the Provost and Dean of the Faculty after consultation with the Governance Committee.

Chapter VII: University Policies. Describes a variety of other policies that may affect a Faculty member's work at Lawrence. These policies may be changed by the different offices and departments that own them.

Chapter VIII: Other Services and Information. Contains descriptive material that can be changed by the appropriate offices.