


How do I print images from ARTstor?


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Printing individual images

After searching or browsing through ARTstor's collections, you may find images that you would like to print out. While you have the image displayed on the **Thumbnail Page**, double-click on the thumbnail to view the full-sized image in the Image Viewer window. While in the **Image Viewer**, you can print out the image that you are currently viewing by clicking on the **Print icon** () , which is located in Image Viewer footer, in the bottom right corner of the window. The resulting print-out will contain both the image and its data, as well as a brief copyright statement. The image will print at up to five and a half inches in length on the longest side.

You may also print details from the image displayed in the Image Viewer. First, find the detail that you would like to print by zooming and panning within the image. For more information about zooming and panning, please see: "**Image Analysis Tools**". Once you have selected your detail, click on the **Print icon** () . The print-out will display the zoomed detail that you have selected, as well as the descriptive data for the entire image.



Printing Image Groups

Open the Image Group that you want to print and then select the "Image group print preview" option from the "**View**" **toolbar menu**. You have three choices for the format of your printout. If you would like to print the full ARTstor data records associated with your images, select the "Full record" option. In order to view brief data (Creator/Artist, Title, Date), along with any Instructor's Commentary that you have added to the images in your group, choose the "Brief record with commentary" option. To print your group with the same brief record, but accompanied by your Personal Notes instead, select the "Brief record with personal notes" option.

In all three cases, a print-ready browser window will open, containing a header with the title of your Image Group, followed by thumbnails of the images accompanied by their full (or brief) data records. To print this document, select the "Print" option from your browser's "File" toolbar menu or use the "Ctrl-" (or ⌘) P keyboard shortcut.

Note: You may also choose to save the Image Group print preview as a web page, which you can post on a course web site. Simply go to your web browser's "File" toolbar menu and select the "Save As..." option. In the resulting dialog box, there will be a field labeled "Save as type." When you select *.htm or *.html as the file format from the drop-down menu and click on the "Save" button, you will be downloading two files: an .html file for the Image Group print preview, as well as a folder of the images referenced in that file. For more information, please see: "**How do I save my Image Group as a web page?**"



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