

## **University Theatre Policy and Regulations**

### **1. General Rules**

#### **a. Access to Facilities**

The University Theatre facilities are available for use by production personnel during regularly scheduled Music-Drama Center hours. Special hours apply during holiday and break periods. Directors must file a written request with the Technical Director for rehearsal space.

#### **b. Alcoholic Beverages**

Alcohol may not be served at any University Theatre event or in any of the facilities in the Music-Drama Center.

#### **c. Smoking**

Smoking is not permitted anywhere in the Music-Drama Complex

### **2. Leasing of Theatre Facilities and Equipment.**

Any outside user of the University Theatre Facilities is subject to rental charges for the facilities, equipment, and personnel. A rate sheet is available upon request from the Business Office.

### **3. Curricular Use of Materials**

Students using the facilities for Studio Productions are entitled to equipment and materials as long as the Production Guidelines are followed {see Production Guidelines}.

### **4. Participation in Productions**

#### **a. Eligibility**

Lawrence encourages participation in theatre production activities because they provide opportunities for the expansion of the student's intellectual, cultural, social, and recreational interests. Normally, only students progressing as degree candidates in good academic standing can participate in University Theatre productions. Any exception must be approved by the Department of Theatre Arts faculty.

#### **b. Production Credit**

One unit course credit in THAR 355 Theatre Production Laboratory or THAR 357 Musical Theatre Production Laboratory is given for 24 hours or more of production work per term. A maximum of 6 units may be earned through production credit during a student's career at Lawrence.