

## ORAL PERFORMANCE EVALUATION

Student name: \_\_\_\_\_ Date: \_\_\_\_\_

Topic: \_\_\_\_\_

### CONTENT & ORGANIZATION:

INTRODUCTION 1 2 3 4 5

- Grabbed the audience's attention
- Introduced the subject (central idea)
- Clearly defined a thesis
- Established credibility
- Previewed main ideas

1 2 3 4 5

ORGANIZATION

1 2 3 4 5

- Major ideas properly established and identified
- Appropriate transitional phrases & Clear division between main points

BODY & SUPPORTING MATERIAL

1 2 3 4 5 6 7 8 9 10

- Empirical evidence included and clearly explained
- Main points clearly connected to the thesis
- Variety of supporting material used (examples, descriptions, statistics, quotes, etc.)
- Supporting material adapted to audience
- Effective visual aids

CONCLUSION

1 2 3 4 5

- Summarizes overall speech topic
- No new material covered
- Reemphasizes main ideas
- Motivates the audience to respond
- Provides closure

TOPIC

1 2 3 4 5

- Showed consideration for audience's knowledge and interests
- Provided sufficient information
- Effectively accomplishes speech purpose: to inform and stimulate discussion
- Is appropriately narrow for time allotted

### DELIVERY FACTORS:

VOCAL DELIVERY FACTORS

1 2 3 4 5

- Extemporaneous delivery style
- Enthusiastic/energetic delivery
- Adequate projection/volume
- Variety in rate, pitch, tone, etc.
- Clear articulation & pronunciation

- No vocal distractions (urns, uhs, ya knows, etc.)
- Proper grammar used
- Vivid/visual language
- Formality/professionalism in language use

**NONVERBAL DELIVERY FACTORS**

1 2 3 4 5

- Enthusiastic/energetic delivery
- Good visual contact with audience
- Good posture
- Appropriate movement and gesture
- Proper dress/appearance

**LEADING DISCUSSION FACTORS:**

**PLANNING OF DISCUSSION**

1 2 3 4 5

- Prepared questions and issues for discussion
- Prepared illustrative examples or cases to stimulate discussion
- Planned placement of questions within presentation effectively

**RESPONSIVENESS TO AUDIENCE**

1 2 3 4 5

- Responsive to queries from audience
- Invited participation from all members
- Listened carefully and responded to comments
- Gave audience time to think and respond to questions

**DELIVERY OF QUESTIONS**

1 2 3 4 5

- Questions delivered in a clear and engaging way
- Asked one question at a time

Total Score: \_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_

**OVERALLSCORE:**