Directed Study / Tutorial / Independent Study / Internship Registration Add/Drop Form

To add/drop a directed study, tutorial, independent study, or internship, you must complete and submit this form in the Registrar's Office no later than the end of the class change period for the term. **If there is an advising or other registration hold on your record this form cannot be processed and will be returned to you.**

ACTION (check one): ☐ add to schedule ☐ drop from schedule ☐ change units

Student ID	Student Name (Please Print)	Student Signature	Current Date

Term & Year	Subject	Course #	Units	Instructor (Please Print)

Transcript Title

No more than 27 characters can be accommodated. A prefix will be added depending on the type of course: TU- tutorials, DS- directed study, IN- internships, IS- independent study. It is best to use key words only.

Full Title (Please Print): _____

For Office Use Only

Instructor's Signature (REQUIRED TO ADD CLASS) _____ Date _____

Rev. 3/09