

REQUEST TO WITHHOLD DISCLOSURE OF DIRECTORY INFORMATION

Under the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA), the items listed below have been designated "directory information" by Lawrence University and may be released for any purpose at the discretion of the institution. FERPA also gives students the right to withhold the disclosure of any or all categories of directory information.

Students considering withholding disclosure of directory information should evaluate the consequences of such a decision carefully. Lawrence cannot assume responsibility to contact a student for subsequent permission to release directory information. Regardless of the consequences, Lawrence assumes no liability for honoring instructions that such information be withheld.

The request to withhold the information indicated below will be honored for the current academic year. Continuing students must complete a new non-disclosure form each academic year. Non-disclosure instructions in effect at the time a student takes a leave of absence, withdraws from the institution, or graduates will remain in effect until revoked by the student in writing.

If you have not already done so, please review how Lawrence implements the Family Educational Rights and Privacy Act before submitting this form. This information is available on the Web or from the Registrar's Office.

Please mark the appropriate boxes and affix your signature below to indicate you request Lawrence University withhold disclosure of the following public, or directory information.

Lawrence University Directory Information		Do Not Disclose (v)
Category I	name, address, telephone number, dates of attendance, class (NOTE: Selecting this item will, by default, exclude all other categories of information.)	_____
Category II	previous institutions attended, major field(s) of study, awards, honors, degree(s) conferred (including date)	_____
Category III	past and present participation in officially recognized sports and activities, physical factors (height, weight of athletes), date and place of birth	_____
Category IV	e-mail address	_____
Category V	photographs or other visual images	_____

Date

Name (please print)

Signature

