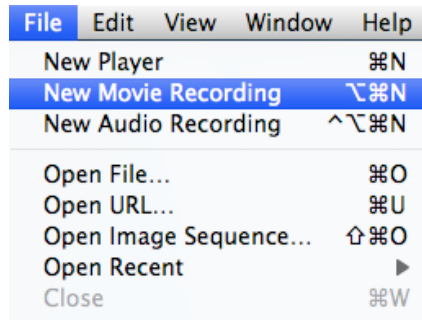


## Recording Video using QuickTime Player

1. Connect the video camera to the computer.
2. Turn the video camera on (with a tape inside) and press record to keep the camera from automatically shutting off.
3. Open the **QuickTime Player** application on your computer.
4. Select “New Movie Recording” from the **File** menu.



5. You should see a preview of the video.
  - *If you see the video from your built-in webcam instead of the video camera, change your Video Source in the Recording section of the Preferences (see the back side of this page for more info).*
6. Press the RECORD button (red circle) to start recording.



7. Press the STOP button (black square) to stop recording.



8. When you press STOP, the video clip will automatically open in QuickTime Player so you can test the video to make sure it recorded correctly.
9. Close the video (or Quit “QuickTime Player”) before copying the file to Campus Share.
10. To copy the file to Campus Share:
  - a. Make certain you are connected to the network (ethernet or wireless).
  - b. Locate the video in your “Movies” folder.
  - c. In a different window, open your Campus Share folder.
  - d. Drag the movie into the appropriate Campus Share folder.

## Troubleshooting

1. Select “Preferences” from the **QuickTime Player** menu
2. Select the *Recording* button at the top of the window and confirm that the preferences are configured correctly:



3. *Video Source* and *Microphone* should be set to your video camera.
4. *Quality* should be set to **Better** or **Best** (if available).
5. *Save files to* should be set to “Movies”
  - *It is very important that this NOT be set to “Desktop” since that would cause the files to transfer into your network space. If you need to adjust the setting, click on the drop-down menu and select “Other” and navigate to the “Movies” folder which is located in your user home directory.*