



LAWRENCE UNIVERSITY

Financial Services
711 E Boldt Way SPC 33
Appleton, WI 54911
(920) 832-6547
financial_services@lawrence.edu

Dear Student/Parent:

Lawrence University is pleased to offer a monthly payment plan to help you better afford your education expenses. The interest-free monthly payment option enables you to spread your education expenses over 10 monthly payments (August through May). The enrollment fee for this plan is \$90.00 per year.

Determining Your Monthly Payment

Take the current balance for the year and divide by 10; this is the amount of your monthly payment. **Do not deduct Campus Employment or Federal Work-Study, or outside scholarships** when figuring your payments.

How to Enroll

- Sign the form below and return with your payment (First Monthly Payment + \$90.00 Enrollment Fee) **no later than August 15** to allow sufficient time to set up your monthly plan. **The form must be signed by the student where indicated.**
- Monthly statements will be generated electronically. **NO PAPER BILLS WILL BE SENT.**
- Monthly payments are due by the 15th of the month and must be received for the correct amount each month to remain on the monthly payment plan. Your second monthly payment will be due September 15th.
- Finance charges will be assessed for payments received after the 15th of the month. Please see the Student Payment Agreement and Disclosure Statement for details (<http://lawrence.edu/dept/finance/stu/forms.shtml>).

If you should have any questions, please contact Student Accounts at (920) 832-6547 or financial_services@lawrence.edu.

Please enroll me in Lawrence University’s Monthly Payment Plan

STUDENT’S NAME _____ LAWRENCE ID# _____

PAYER’S NAME _____

PAYER’S ADDRESS _____

CITY _____ STATE _____ ZIP _____

PAYER’S PHONE # DAY: () ALT: ()

PAYER’S EMAIL _____

Lawrence University reserves the right to terminate the student’s privilege of paying on his/her account under the monthly payment plan. In the event of such a termination, the entire balance shall be immediately due and payable.

Lawrence University’s Student Payment Agreement and Disclosure Statement governs all accounts, including those on the monthly payment plan. Please see the Statement for details.

PAYER’S SIGNATURE (REQUIRED)

STUDENT’S SIGNATURE (REQUIRED)

Return this portion along with your 1st monthly payment *and* \$90.00 enrollment fee **no later than August 15**. Your check (payable to “Lawrence University”) and this form should be mailed to:

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