

## Writing-Intensive Course Requirement

### Criteria

Courses included on a list of writing-intensive courses would be expected to satisfy the following criteria:

1. Writing-intensive courses should address the following learning outcomes:
  - Students should be able to articulate a coherent thesis and supporting argument.
  - Students should be able to incorporate feedback and revision into the writing or speaking process to improve critical thinking.
  - Students should be able to demonstrate awareness of the conventions and traditions of the discipline in which the course is taken.
2. Writing-intensive courses must be small, enrolling no more than approximately 20 students per instructor.
3. In such courses, at least 50% of the final grade must be based on written work.
4. Writing-intensive courses must require students to do a substantial amount of written work: at least 15 pages, not including drafts and exams, spread out over the course of the term.
5. Writing-intensive courses must also provide explicit instruction in writing.
  - Instructors might require students to revise in light of detailed feedback, to hand in drafts of papers, or to re-work papers that have already been graded.
  - Instructors might familiarize students with the rhetorical conventions operating in particular disciplines.
  - Instructors might meet periodically with students to review writing or arrange for students to meet with tutors or in peer groups.

Faculty who believe that a particular course or set of courses fulfills the expectations of the requirement without conforming precisely to the listed criteria may petition the Committee on Instruction for approval. The committee will make determinations on a case by case basis.

### Writing-Intensive Course Proposal

Date: \_\_\_\_\_

Name of Instructor: \_\_\_\_\_

Department: \_\_\_\_\_

Course Number and Title: \_\_\_\_\_

Term & Year of first offering (if a new course): \_\_\_\_\_

Frequency: \_\_\_\_\_ every term    \_\_\_\_\_ yearly    \_\_\_\_\_ alternate years

\_\_\_\_\_ other (please explain) \_\_\_\_\_

Enrollment limit: \_\_\_\_\_ Typical enrollment: \_\_\_\_\_



- If you have taught a version of this course before, please attach a copy of the course syllabus and, when available, send a revised syllabus.
  - For new courses, please send a copy of the syllabus after the first offering of the course. Please also include, if available, copies of handouts that illustrate the types of assignments you use.
6. In order to build a set of resources for other instructors, we would like to collect sample materials. Do we have your permission to share your materials with others? \_\_\_\_ yes \_\_\_\_ no
7. Will this course be offered in the current or next academic year? \_\_\_\_ yes \_\_\_\_ no