



LAWRENCE UNIVERSITY  
Provost and Dean of the Faculty Office

**MEMORANDUM**

---

**Date:** July 2, 2010  
**To:** Members of the Faculty  
**From:** David Burrows  
**Subject:** Faculty Meeting Schedule for 2010-2011

---

Dear Colleagues,

Below are the dates scheduled for the 2010-2011 faculty meetings.

**TIME:** 4:30 p.m.  
**PLACE:** Cinema in Warch Campus Center  
**DATES:** Meetings will be held on Tuesday's unless otherwise noted

<u>Term I</u>	<u>Term II</u>	<u>Term III</u>
September 21	January 18	April 19
October 19	February 15	May 17
November 16	March 8	June 3 ( <b>Friday</b> )

\*No meeting in December\*

***Prior to the September 21 meeting, we will assemble for the annual faculty photo at the entrance to Main Hall at 4:20. In the event of inclement weather, the photo will be taken in the Campus Center. We will proceed directly from the photo session to the meeting.***

Childcare: Beginning with the October meeting, childcare will be available in the multi-purpose room at the Buchanan Kiewit Rec Center – by reservation only. Childcare will be provided by Lambda Sigma sophomore honor society students by reservation only. Please contact Lambda Sigma's advisor, Linda Fuerst, at x6853 to make a reservation.

**Note: No childcare will be available for the September or June Meetings.**

I trust that you are enjoying the summer and I look forward to seeing you in the new academic year.

DB:sm