

Lawrence University Information Technology Services

Application for Student Web Developer

Position Desired Student Web Developer	Term and Year
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Name: _____ Date of Application: _____
 Campus Address: _____ Contact Telephone #: _____
 Student ID #: _____ Major(s): _____
 Eligible Work Hours/Week: _____ Requested Work Hours/Week: _____

Please read through the following instructions carefully. Any application not completely filled out will not be accepted and may delay our hiring process.

1. In the time chart below indicate the hours you are **available and willing** to work with an **A**, the hours you are **in class** with a **C**, and the hours you are **unavailable** with an **X**.
2. Complete the essay questions on the reverse side of this form.
3. Return the completed form to the Information Technology Services Helpdesk, library room 201.

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8:00-9:00						----- --	----- ---
9:00-10:00						----- --	----- ---
10:00-11:00							
11:00-12:00							
12:00-1:00							
1:00-2:00							
2:00-3:00							
3:00-4:00							
4:00-5:00							
Evening Hours (please indicate the hours you CAN work)							

Hours:

Web Developer Hours

Hours to be discussed with Web Application Developer

Please complete the questions below in detail. Your answers will be reviewed, and will influence whether you will be asked to interview for a position in ITS.

Describe your design (layout, image manipulation, etc) experience:

Describe your development (HTML, CSS, etc) experience:

Describe your customer service experience:

Describe a previous project and outline your role. If you already touched on this above, include extra detail about project organization. How was the project managed? How did you stay on task?

Please list any other tools or technologies that you are familiar with and that might apply:

What type of computer do you usually/prefer to use? Mac PC

Do you own your own computer? Yes No

IF YES: Mac or PC? _____ What operating system(s) is(are) on that computer? _____

Rate your own proficiency and troubleshooting skills in the following software programs:

Software Program	Proficiency (1=novice, 6=expert)						Troubleshooting Skills (1=novice, 6=expert)					
Word	1	2	3	4	5	6	1	2	3	4	5	6
Excel	1	2	3	4	5	6	1	2	3	4	5	6
PowerPoint	1	2	3	4	5	6	1	2	3	4	5	6
Dreamweaver	1	2	3	4	5	6	1	2	3	4	5	6
Photohop (any version)	1	2	3	4	5	6	1	2	3	4	5	6
FTP Clients (WS_FTP, Fetch)	1	2	3	4	5	6	1	2	3	4	5	6
Firefox browser	1	2	3	4	5	6	1	2	3	4	5	6
Safari Browser	1	2	3	4	5	6	1	2	3	4	5	6
Netscape Browser	1	2	3	4	5	6	1	2	3	4	5	6
Flash	1	2	3	4	5	6	1	2	3	4	5	6
Internet Explorer browser	1	2	3	4	5	6	1	2	3	4	5	6

IF YOU ARE APPLYING FOR CONTINUING EMPLOYMENT WITH INFORMATION TECHNOLOGY SERVICES, COMPLETE THE QUESTIONS BELOW:

How have your skills improved?

What specific efforts have you made to increase your abilities?

In what way(s) do you feel your efforts can be best applied during the upcoming year?